



December 10, 2021

Dr. EDGARDO E. TULIN
University President
Visayas State University
ViSCA, Baybay City, Leyte

Dear Dr. Tulin

In connection with my forced leave on December 13, 2021, I would like to recommend Dr. Humberto R. Montes, Jr. as Officer-in-Charge (OIC) of the Institute of Tropical Ecology Environmental Management (ITEEM) to take charge of my responsibilities on the said dates until my return.

As OIC, Dr. Montes is authorized to discharge the functions of the ITEEM in addition to his present duties and responsibilities.

Very truly yours,


ELIZA D. ESPINOSA
Director

Conforme:

HUMBERTO R. MONTES, JR
Head, Aquatic Ecosystems Division

Recommending Approval:

DENNIS P., PEQUE
Dean, CFES

Approved:

EDGARDO E. TULIN
University President