

June 13, 2023

Dr. Elizabeth S. Quevedo

Head, Department of Pure and Applied Chemistry (DoPAC)
Visayas State University
Visca, Baybay City, Leyte

Dear *Dr. Quevedo*,

I would like to request the services of **Prof. Allan A. Ramal** as Affiliate Faculty of the Institute of Tropical Ecology and Environmental Management (ITEEM) for the School Year 2023–2024. As affiliate faculty, Prof. Ramal will handle the Envi 120 (Environmental Chemistry) Laboratory class of the BS Environmental Science (BSES) program of the Institute, with an appropriate workload unit equivalent.

I am hoping this request merits your favorable action and support.

Thank you very much.

Very truly yours,

ELIZA D. ESPINOSA
Director

Conformé:

ALLAN A. RAMAL
Associate Professor V
DoPAC

Approved:

ELIZABETH A. QUEVEDO
Head, DoPAC

c.c. Ramal AA
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