

VISAYAS STATE UNIVERSITY

Visca, Baybay City, Leyte

PURCHASE ORDER

Supplier :	T & A VARIETY STORE	P.O No:	PO-IGP-2025-08-0564		
Address :	M. L. Quezon St., Baybay City, Leyte	Date:	22-Aug-25		
TIN:	101-721-048	PR No:	IGP-2025-07-00824		
		Mode of Procurement:	NP-SVP		
Gentlemen:					
Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery: VSU-Main Campus, Visca, Baybay City, Leyte			Delivery Term: FOB-VSU Baybay		
Date of Delivery: Within 30 calendar days upon receipt of P.O.			Payment Term: As per cost of items delivered		
Item No.	Description	Unit	QTY	Unit Cost	Amount
1	Ring Binder, Plastic, 22 mm, 7/8", Black	pc	200	26.95	5,390.00
	xxxxxxxxxx Nothing Follows xxxxxxxxxxxx				
	Purpose: For the reproduction of review materials for ALE review program.				
	Intended: URSO				
TOTAL:					5,390.00
Total Amount in Words: FIVE THOUSAND THEE HUNDRED NINETY PESOS ONLY					
Very truly yours,					
Conforme:		PROSE IVY G. YEPES			
_____ Supplier's signature Over Printed Name		_____ President			
_____ Date					
Fund Cluster: _____		ORS/BURS No. : _____			
Funds Available: _____		Date of ORS/BURS: _____			
_____ NICK FREDDY R. BELLO Head, Accounting Division		Amount: _____			