

DAILY TIME RECORD**CENTINO, ZYRA MAY H.**

(NAME)

For the month of

August 1 - 31, 2022

Official hours for arrival and departure

8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-MON	7:51	12:00	12:20	6:05		8hrs
2-TUE	9:14	12:31	12:37	6:12		8hrs
3-WED		12:12	12:53		8hrs	
4-THU	8:20	12:39	12:50		3hrs 41mins	4hrs 19mins
5-FRI						Absent
6-SAT						Off
7-SUN						Off
8-MON						Absent
9-TUE						Absent
10-WED						Absent
11-THU						Absent
12-FRI						Absent
13-SAT						Off
14-SUN						Off
15-MON						Absent
16-TUE						Absent
17-WED						Absent
18-THU						Absent
19-FRI						Absent
20-SAT						Off
21-SUN						Off
22-MON						Absent
23-TUE						Absent
24-WED						Absent
25-THU						Absent
26-FRI						Absent
27-SAT						Off
28-SUN						Off
29-MON						Holiday
30-TUE	8:00	12:00	12:23	6:00		8hrs
31-WED	7:52	12:09	12:37	5:27		8hrs

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.



ZYRA MAY H. CENTINO

VERIFIED as to prescribed office hours



MARIA HAZEL I. BELLEZAS

Department Head
Department of Economics