

REQUISITION AND ISSUE SLIP


VISAYAS STATE UNIVERSITY

AGENCY

DIVISION :	RESPONSIBILITY CENTER	RIS NO.	DATE 11/15/22
OFFICE Eco-FARMI	CODE	SAI NO.	DATE

REQUISITION			ISSUANCE			
Stock Number	UNIT	DESCRIPTION	QTY.	UNIT PRICE	TOTAL VALUE	BALANCE
1	liter	Gasoline	20	73.00	1,460.00	
		Charged to: Vermiculture				
		TOTAL			1,460.00	

PURPOSE: For Vermiculture Project use; for the use of grasscutter & hauling, etc.

SIGNATURE NAME DESIGNATION DATE	REQUESTED BY	APPROVED BY	ISSUED BY	RECEIVED BY
				
	REYNANTE G. MACAPANAS	EDGARDO E. TULIN		
	Incharge, Vermiculture	President		
	Nov. 15, 2022			

Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

DISBURSEMENT VOUCHER

FUND CLUSTER:

MODE OF PAYMENT

MDS CHECK

COMMERCIAL CHECK

ADA

OTHERS _____

DATE: Nov. 15, 2022

DVD NO.:

PAYEE/OFFICE

VSU FUEL STATION

TIN/Employee No.

OS/BUS No:

ADDRESS:

VSU, Visca, Baybay City, Leyte

PARTICULARS

RESPONSIBILITY
CENTER

MFO/PAP

AMOUNT

For the payment of gasoline as per papers
attached in the amount of...

Vermiculture
Project

P 1,460.00

AMOUNT DUE

P 1,460.00

A

CERTIFIED: Expenses/Cash Advance necessary, lawful and incurred under my direct supervision.

DHENBER C. LUSANTA
OIC Director, Eco-FARMI

B

ACCOUNTING ENTRY:

ACCOUNT TITLE

UACS CODE

DEBIT

CREDIT

C

CERTIFIED:

- ☐ Cash available
☐ Subject to Authority to Debit Account (when applicable)
☐ Supporting documents complete and amount claimed

SIGNATURE

PRINTED NAME

NICK FREDDY R. BELLO

POSITION

OIC HEAD, Accounting Office

(Head, Accounting Unit/Authorized Representative)

D

APPROVED FOR PAYMENT:

SIGNATURE

PRINTED NAME

EDGARDO E. TULIN

POSITION

President

(Agency Head/Authorized Representative)

E

RECEIPT OF PAYMENT:

JEV NO.

CHECK / ADA
NO.:

DATE:

BANK NAME & ACCOUNT NUMBER:

SIGNATURE:

VSU FUEL STATION

DATE:

PRINTED NAME:

DATE:

OFFICIAL RECEIPT NO. & DATE/OTHER DOCUMENTS: