



January 5, 2022

**Dr. Ma. Juliet C. Ceniza**

Vice President for Research, Extension, and Innovation  
VSU, Baybay City, Leyte

Dear Dr. Ceniza,

The DENR Region 8 through its CENRO, Palo office, requested VSU to conduct a Biodiversity Assessment in Lake Mahagnao of Mahagnao Volcano Natural Park (MVNP) in Brgy. Mahagnao, Burauen, Leyte. The request was approved by our University President through a MOA herewith attached. This activity is part of the extension engagement of the department in providing technical assistance to requesting agencies/institutions. The conduct of the study including the specific aspects to be investigated and the budget is detailed in the approved Terms of Reference (TOR) also herewith attached. The said TOR, especially on the technical aspect was based on the proposal submitted by DBS, as per DENR request. Furthermore, the team was also requested by DENR to present before the Regional Director and PAMB the biodiversity assessment to be conducted in the lake. The assessment request is to be carried out in three months which means the team has to double time to be able to deliver the requested service. In view thereof, I would like to respectfully recommend the composition of the team who will conduct the said assessment as follows:

Name	Position	Assignment (Conduct data gathering, analysis, report writing, and presentation of results)	Honorarium based on the approved Term of Reference (TOR)	
			Jan-Feb (First Release = 80% of total funds)	March (Second Release = 20% of total funds)
Analyn M. Mazo	Team leader	Benthic Macroinvertebrates	20,000/mo	10,000
Julissah C. Evangelio	Member	Zooplankton	12,000/mo	6,000
Eunice Kenee L. Serio	Member	Phytoplankton	12,000/mo	6,000
Ris Menoel R. Modina	Member	Amphibians and Reptiles	12,000/mo	6,000
Rafael Junnar P. Dumalan	Member	Physico-chemical analysis, GIS Maps, Coliform, Chlorophyll a, and Pollution Load	12,000/mo	6,000
Honeylene V. Ongy	Member	Aquatic Macrophytes	12,000/mo	6,000
Fretzeljane O. Pogado	Member	Molluscs	12,000/mo	6,000
Ern Oliver Balondo	Member	Riparian Vegetation	12,000/mo	6,000

The fund for the project is made available in the Visayas State University 101 Trust account number: 003572-1000-48 with project code: 20201050-25.

Thank you very much.