



APPLICATION FOR LEAVE

Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

Stamp of Date of Receipt

1. OFFICE/DEPT./DIVISION	NARC	Salomon	Jedess Miladel	Nuñez
Name (Last)	(First)	(Middle)		
3. DATE OF FILING	4. POSITION	5. SALARY (Monthly)		
06/24/2022	Assistant Professor II			

6.a. TYPE OF LEAVE TO BE AVAILED OF:		6.b. DETAILS OF LEAVE:	
☐ Adoption ☐ Mandatory/Force ☐ Maternity ☐ Maternity - 7 days Transferable to father/alternate caregiver ☐ Maternity - additional 15 days for single mother ☐ Parental (Solo Parent) ☐ Paternity ☐ Rehabilitation (Sec. 55, Rule XVI, Omnibus Rules Implementing E.O. No. 292) ☐ Sabbatical ☒ Sick ☐ Special Emergency (Calamity) ☐ Special Leave Benefits for women ☐ Special Leave Privilege ☐ Study ☐ VAWC (RA No. 9262 / CSC MC No. 15, s. 2005) ☐ Vacation Others: _____		In case of vacation/Special Privilege leave: ☐ Within the Philippines : ☐ Abroad (Pls. Specify) : In case of Sick leave: ☐ In Hospital (Pls. Specify) : ☒ Out Patient (Pls. Specify) : cough In case of Special Leave Benefits for Women: (Specify Illness) In case of Study leave: ☐ Completion of Master's Degree ☐ BAR/Board Examination Review Other purpose: ☐ Monetization of Leave Credits ☐ Terminal Leave	

6.c. NUMBER OF WORKING DAYS APPLIED FOR		6.d. COMMUTATION	
3 days Inclusive Dates 06/21/2022 - 06/23/2022		☒ Requested ☐ Not Requested Signature of Applicant SALOMON, JEDESS MIHADEL N.	

7.a. CERTIFICATION OF LEAVE CREDITS		7.b. RECOMMENDATION:	
AS of: June 2022		☐ For Approval ☐ For Disapproval due to:	
REGINA C. BIBERA Office of the Head of Payroll and Leave Benefits		ROBEILYN T. PIAMONTE National Abaca Research Center	
7.c. APPROVED FOR: day(s) with pay _____ day(s) without pay _____ Others (Specify):		7.d. DISAPPROVED due to:	

EDGARDO E. TULIN
(Printed Name and Signature)
University President