



01/20/2022

Date

Dr. EDGARDO E. TULIN

President

Visayas State University

Visca Baybay City, Leyte

Through: **MANOLO B. LORETO, Jr.**
Dean of Students

Dear Dr. Tulin:

Good day to you Sir!

I stopped during the 1st semester of S.Y. 2020 – 2021. I had difficulty with the new method of learning, online class. The problem is that I have no computer or laptop to work on and I don't want to risk going out to computer shops at that time. At home, the internet connection is not stable. It was also not suited for learning space at home since people in my neighborhood are always loud. I did miss my online classes because of no signal sometimes, which made me fall behind on lectures. I couldn't understand the modules anymore because of it. The situation was difficult for me to study well. I decided to quit that semester because of the stress it gave me.

It was not my intention to not file a leave of absence. I did not know how to do it online. I'm so sorry about this. I want to enroll this upcoming 2nd semester, S.Y. 2021 – 2022. I already tried to enroll last semester, but I missed the deadline for re-admission.

I want to finish my course and graduate. I fixed my problem before. Personally, have a laptop to use and a stable internet connection. I have a study space now. I am not living in my home anymore. The neighborhood that I am currently living in is not noisy. Please consider my letter request for re-admission to enroll again in this university. I dream of working as a manager in a big hotel someday.

Respectfully yours,

Adrie Rhom R. Desades

Name and Signature of the Student

Edna Fe B. Ramirez

Name and Signature of Guardian

Approved for the President:

MANOLO B. LORETO, Jr.

Dean of Students



READMISSION FORM

Student No.	Last Name	First Name	Middle Name	Course & Year
15-1-00465	DESADES	ADRIE RHOM	RAMIREZ	BSHRTM-III

January 20, 2022
Date

DR. MOISES NEIL B. SERIÑO


Dean, College of Management and Economics
Visayas State University
Visca, Baybay, Leyte

Sir / Madam:


I would like to apply for readmission effective 2nd semester 2021 - 2022. My last attendance from this University was 1st semester 2020 - 2021. I was out of school for 2 semesters because of the following reason(s):

(1) I was unable to adjust with the online learning. (2) I have no learning space at home with unstable internet connection
(3) lack of tools e.g., computer or laptop (4) financial problems (4) Stress and Depression.

If admitted I promise and pledge to abide by and comply with all the rules and regulations laid down by competent authority in the University and in the College to which I am enrolled.


Adrie Rhom R. Desades
Signature of Student

Recommending Approval:


MANOLO B. LORETO, Jr.
Dean of Students

VENICE B. YBAÑEZ
Department Head

Approved:

DR. MOISES NEILB. SERIÑO
College Dean

Certified no financial accountability:

QUEEN-EVER Y. ATUPAN
Cashier

Recorded:

MARWEN A. CASTAÑEDA
University Registrar

Distribution of copies:, 1 Cashier, 1 Registrar, 1 Dean, 1 Dept. Head, 1 Admissions Office