

DAILY TIME RECORD

JEREMIAS S. VESTRA

Name

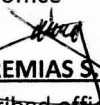
For the month of December 1-31, **2021**

Official hour of arrival Regular days _____

and departure Saturdays _____

D A Y	A. M.		P. M.		OVERTIME	
	Arrival	Departure	Arrival	Departure	Hours	Min.
1	7:55	12:10	1:00	5:15		
2	7:55	12:15	12:30	6:15		
3	7:50	12:15	12:40	6:15		
4		Saturday				
5		Sunday				
6	8:00	12:10	12:55	5:20		
7	8:00	12:00	1:00	5:20		
8		HOLIDAY				
9	7:40	12:10	12:40	6:10		
10	7:55	12:10	1:00	6:00		
11		Saturday				
12		Sunday				
13	7:40	12:10	12:40	6:10		
14	7:55	12:10	1:00	6:00		
15	7:55	12:10	1:00	5:15		
16	7:55	12:15	12:30	6:15		
17	7:50	12:15	12:40	6:15		
18		Saturday				
19		Sunday				
20	7:15	12:10	1:00	5:10		
21	7:50	12:00	1:00	5:20		
22	7:40	12:05	12:50	5:15		
23	7:20	12:05	12:55	5:15		
24	7:45	12:10	1:00	5:25		
25		Saturday				
26		Sunday				
27	7:40	12:10	12:55	5:20		
28	7:45	12:05	1:00	5:15		
29	7:55	12:10	1:00	5:15		
30		HOLIDAY				
31	7:50	12:00	1:00	5:25		

I CERTIFY on my honor that the above is true and correct report to the hours of work performed and departure from office


JEREMIAS S. VESTRA

Verified to the prescribed office hours

MARISEL A. LEORNA

In-charge