OBLI	GATION RE	QUEST AND	STATUS	No.:	02-101101-20	22-08
	VISAYAS ST	ATE UNIVERSIT	TY	Date:	August 26, 20	22
	Visca, Ba	ybay City, Leyte		Fund:	GF	-
Payee:	MARIA TERESITA	D. MECAIRAN				
Office:	DoPAC					
Address:	VSU, Visca, Bayba	y City, Leyte				
Responsibili ty Center		Particulars		MFO/PAP	UACS Code / Expenditure	Amount
DoPAC	Payment for serv month of August	ices rendered for the 2022	e			9,961.2
-1 0-40			Total			man and the second second
necessary, lav	ed: Charges to appr wful and under my dire g documents valid, pro	ct supervision			and obligated for trustment necessary a	ne
necessary, law and supportin	wful and under my dire	ect supervision oper and legal	B Certified: A	purpose/adju indicated abo	atment necessary a	6
necessary, im and supportin Signature Printed Name	oful and under my dire	oct supervision oper and legal	B Certified: A	purpose/adju indicated abo	ove	ne s
necessary, law and supportin Signature Printed Name Position	oful and under my dire	ect supervision oper and legal	B Certified: A Signature Printed Name Position	purpose/adju indicated abo	atment necessary a	ne s
necessary, law and supportin Signature Printed Name Position	oful and under my dire	oct supervision oper and legal	B Certified: A Signature Printed Name Position Date	purpose/adju indicated abo	ove	ne s
necessary, law and supportin Signature Printed Name Position	wful and under my dire	oct supervision oper and legal 1 S. QUEVEDO , DoPAC	B Certified: A Signature Printed Name Position	purpose/adju indicated abo A Head, Budge	ustment necessary a ove LICIA M. FLORE at Unit/Authorized Re	ne s
necessary, law and supportin Signature Printed Name Position	oful and under my dire	oct supervision oper and legal 1 S. QUEVEDO , DoPAC	B Certified: A Signature Printed Name Position Date	purpose/adju indicated abo A Head, Budge	ove	S epresentative
necessary, law and supportin Signature Printed Name Position	wful and under my dire	oct supervision oper and legal I S. QUEVEDO DOPAC S ORS/JEV/RCI/RA	B Certified: A Signature Printed Name Position Date TATUS OF OBL	purpose/adju indicated abo A Head, Budge	ustment necessary a ove	S epresentative

JOB ORDER

Name:

MARIA TERESITA D. MECAIRAN

Position:

JO-Adm. Aide

For the Period:

Augurt 3-26, 2022

ate	Mon	ning	Signature	After	noon	Signature
-	In	Out		In	Out	
	DAY-	M+				
	DAY	-OFF				9-17
	ナンか	12:N	MAS	1:00	1.00	man
	725	12:N	mile	1:00	TIM	my
	8:00	12: N	West /	IN	J:n	myt
,			SAT	URDAY		
7			SU	NDAY		. 10
3	727	K:00	WAS/	1:00	The	MI
9	7,10	15:M	MA	1:00	454	MH
10	7:00	R:PO	WAL	1340	4.14	Myg
11	7:0	12:10	MA	12H	4:H	mys
12	8.80	12:N	W449/	1/2H	TH	man
13	9.01		SAT	URDAY		
14			SU	NDAY		120
15	TW	12:N	WAR /	1:00	NH	MAX
16	FINT	12:W	MAR	11H	4.41	MAX
17	725	12:W	MAN	EN	イガエ	MA
18	710	12:W	W46	1:N	T:N	MAL
19	727	D:N	MATA	IN	J.W	VILLE
20	1		SAT	URDAY		
21			. St	INDAY		1 16
22	7:45	12:10	MA	/:h	J-80	ma
23	7:40	12:N	nul	/:n	VA	14
24	すば	RIN	MAR	1:N	1.60	Mada
25	727	12:N	WALK	1: H	1.17	WHA
26	7:17	12:N	WILL	LIN	4.h	Model
27				TURDAY		
28				UNDAY		
29			NATION	AL HEROES D	AY	
30	Δ	NITT				
31		01497				

Certified Correct:

ELIZABETH S. QUEVEDO, RCh. PhD

Head, DoPAC





DEPARTMENT OF PURE & APPLIED CHEMISTRY

Visca, Baybay City, Leyte, PHILIPPINES Telefax: +63 563 7747 Email: dopac@vsu.edu.ph Website: www.vsu.edu.ph

ACCOMPLISHMENT REPORT August 1-31, 2022

- Coordinated office and administrative activities particularly storing, retrieving and integrating information and maintain proper recording and filing of records;
- 2. Facilitated in printing and submission of grades from the faculty;
- 3. Maintained cleanliness and orderliness of the office reception area;
- Performed other function as assigned by the department head.

Submitted By:

MARIA TERESITA D. MECAIRAN Admin aide- JO

Noted By:

ELIZABETH S. QUEVEDO, RCh. PhD.

Head, DoPAC

No. 22-49

GENERAL PAYROLL JOB ORDER DEPARTMENT OF PURE OF PURE APPLIED CHEMISTRY

We acknowledge receipt of the sum show opposite our names as full compensation for services rendered

August 1-31, 2022

	9,861.20			1		100.00	9,961.20	TOTAL			
	,										
								The second	L		
											nothing follows
	9,861.20					100.00	9,961.20	GF-MOOE	18	553,40	Mecairan, Maria Teresita D.
	-										
SIGNATURE	AMOUNT	NG TAX	Calamity Loan (CAL)	Multi-Purpose Calamity Loan (MPL) Loan (CAL)	MP2	PREMIUM	1	Days CHARGING AMOUNT	Days	Wage/month Days	N A M E
	NET			PAG-IBIG	PAG		00000		1		

CERTIFIED: Services have been duly rendered as stated

ELIZABETH S. QUEVEDO HEAD, DoPAC

CERTIFIED: Funds available in the amount of

9,961.20

APPROVED FOR PAYMENT:

PRESIDENT

CERTIFIED: Each employee whose names appears above have been paid the amount opposite his/her names.

HEAD, ACCOUNTING DIVISION

QUEEN-EVER Y. ATUPAN HEAD, CASH DIVISION