

DAILY TIME RECORD **JANSALIN, JACOB GLENN F.** (NAME)

For the month of
July 1 - 31, 2022
Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-FRI						Absent
2-SAT						Off
3-SUN						Off
4-MON	7:30	12:09	12:42	5:10		8hrs
5-TUE	8:23	12:02			4hrs 21mins	3hrs 39mins
6-WED						Absent
7-THU				5:32	8hrs	
8-FRI	7:18	12:16		5:04	3hrs 2mins	4hrs 58mins
9-SAT						Off
10-SUN						Off
11-MON	7:25	12:01	12:41	5:36		8hrs
12-TUE	7:36	12:08		5:41	3hrs 28mins	4hrs 32mins
13-WED	7:28	12:31	1:03	5:45		8hrs
14-THU	7:04				8hrs	
15-FRI		12:47	12:52		8hrs	
16-SAT						Off
17-SUN						Off
18-MON	6:44	12:12	12:23	5:07		8hrs
19-TUE						Absent
20-WED						Absent
21-THU						Absent
22-FRI						Absent
23-SAT						Off
24-SUN						Off
25-MON						Absent
26-TUE						Absent
27-WED						Absent
28-THU						Absent
29-FRI						Absent
30-SAT						Off
31-SUN						Off

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

JACOB GLENN F. JANSALIN

VERIFIED as to prescribed office hours

ELIZABETH S. QUEVEDO

Department Head
Department of Pure and Applied Chemistry

Philippines
UNIVERSITY
City, Leyte

Stamp of Date of Receipt

FOR LEAVE

(First) (Middle)
Jansalin Jacob Glenn F.
Assoc. Prof. V

APPLICATION

6.B DETAILS OF LEAVE

In case of Vacation/Special Privilege Leave:

Within the Philippines _____

Abroad (Specify) _____

In case of Sick Leave:

In Hospital (Specify Illness) _____

Out Patient (Specify Illness) _____

In case of Special Leave Benefits for Women:

(Specify Illness) _____

In case of Study Leave:

Completion of Master's Degree

BAR/Board Examination Review

Other purpose:

Monetization of Leave Credits

Terminal Leave

6.D COMMUTATION

Not Requested

Requested

JACOB GLENN F. JANSALIN

(Signature of Applicant)

TION ON APPLICATION

7.B RECOMMENDATION

For approval

For disapproval due to _____

ELIZABETH S. QUEVEDO

Office/Dept./Unit
(Authorized Officer)

7.D DISAPPROVED DUE TO:

DO E. TULIN
President
(Authorized Official)

DAILY TIME RECORD **JANSALIN, JACOB GLENN F.** (NAME)

For the month of
August 1 - 31, 2022
Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-MON						Absent
2-TUE						Absent
3-WED						Absent
4-THU						Absent
5-FRI						Absent
6-SAT						Off
7-SUN						Off
8-MON						Absent
9-TUE						Absent
10-WED						Absent
11-THU						Absent
12-FRI						Absent
13-SAT						Off
14-SUN						Off
15-MON						Absent
16-TUE						Absent
17-WED						Absent
18-THU						Absent
19-FRI						Absent
20-SAT						Off
21-SUN						Off
22-MON						Absent
23-TUE						Absent
24-WED						Absent
25-THU						Absent
26-FRI						Absent
27-SAT						Off
28-SUN						Off
29-MON						Holiday
30-TUE						Absent
31-WED	7:33	12:09	12:35	5:03		8hrs

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.


JACOB GLENN F. JANSALIN

VERIFIED as to prescribed office hours


ELIZABETH S. QUEVEDO

Department Head
Department of Pure and Applied Chemistry

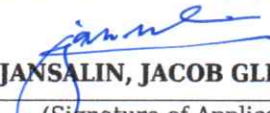
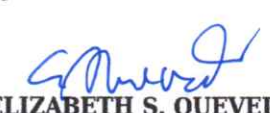

Philippines

E UNIVERSITY

City, Leyte

Stamp of Date of Receipt

FOR LEAVE

(First)	(Middle)
Jacob Glenn	Flora
5. SALARY (Monthly)	
Professor V	
APPLICATION	
6.b DETAILS OF LEAVE:	<p>In case of vacation/Special Privilege leave:</p> <p><input type="checkbox"/> Within the Philippines : <input type="checkbox"/> Abroad (Pls. Specify) :</p> <p>In case of Sick leave:</p> <p><input type="checkbox"/> In Hospital (Pls. Specify) : <input checked="" type="checkbox"/> Out Patient (Pls. Specify) : <u>at home</u></p> <p>In case of Special Leave Benefits for Women: (Specify Illness)</p> <p>In case of Study leave:</p> <p><input type="checkbox"/> BAR/Board Examination Review <input type="checkbox"/> Completion of Master's Degree <input type="checkbox"/> Completion of Doctorate Degree <input type="checkbox"/> Completion of PHD Degree</p> <p>Other purpose:</p> <p><input type="checkbox"/> Monetization of Leave Credits <input type="checkbox"/> Terminal Leave</p>
6.d COMMUTATION	<p><input checked="" type="checkbox"/> Requested <input type="checkbox"/> Not Requested</p> <p> JANSALIN, JACOB GLENN F. (Signature of Applicant)</p>
ON APPLICATION	
7.b RECOMMENDATION:	<p><input type="checkbox"/> For Approval <input type="checkbox"/> For Disapproval due to:</p> <p> ELIZABETH S. QUEVEDO Department of Pure and Applied Chemistry</p>
7.d DISAPPROVED due to:	
 E. TULIN (Signature) President	

DAILY TIME RECORD **JANSALIN, JACOB GLENN F.** (NAME)

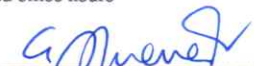
For the month of
September 1 - 30, 2022
Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-THU	7:12	12:01	1:05	5:05		8hrs
2-FRI	6:59	12:03	12:26	5:04		8hrs
3-SAT						Off
4-SUN						Off
5-MON	6:54	12:00	12:15	5:06		8hrs
6-TUE	7:07	12:42	12:54	5:11		8hrs
7-WED						SL
8-THU						SL
9-FRI						SL
10-SAT						Off
11-SUN						Off
12-MON						SL
13-TUE	7:00	12:09	12:39	5:12		8hrs
14-WED	6:57	12:01	12:36	5:30		8hrs
15-THU	7:12	12:19	12:36	5:02		8hrs
16-FRI	7:18	12:10	12:50	5:02		8hrs
17-SAT						Off
18-SUN						Off
19-MON	6:52	12:08	12:20	5:03		8hrs
20-TUE	6:57	12:32	12:42	5:12		8hrs
21-WED	7:18	12:05	12:16	5:13		8hrs
22-THU	7:05	12:10	12:53	5:38		8hrs
23-FRI	7:11	12:02	12:25	5:41		8hrs
24-SAT						Off
25-SUN						Off
26-MON	7:07	12:03	12:44	7:01		8hrs
27-TUE	7:16	12:13	12:32	7:13		8hrs
28-WED	6:58	12:22	12:44	5:08		8hrs
29-THU	6:53	12:07	12:23	7:03		8hrs
30-FRI	7:14	12:07	12:17	5:06		8hrs

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.


JACOB GLENN F. JANSALIN

VERIFIED as to prescribed office hours


ELIZABETH S. QUEVEDO
Department Head
Department of Pure and Applied Chemistry

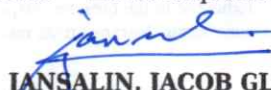


Philippines

UNIVERSITY

Leyte

Stamp of Date of Receipt

OR LEAVE

(First)	(Middle)
Jacob Glenn	Flora
5. SALARY (Monthly)	
Professor V	
APPLICATION	
6.b DETAILS OF LEAVE:	
In case of vacation/Special Privilege leave: <input type="checkbox"/> Within the Philippines : <input type="checkbox"/> Abroad (Pls. Specify) :	
In case of Sick leave: <input type="checkbox"/> In Hospital (Pls. Specify) : <input checked="" type="checkbox"/> Out Patient (Pls. Specify) : <u>Eye check up</u>	
In case of Special Leave Benefits for Women: (Specify Illness)	
In case of Study leave: <input type="checkbox"/> Completion of Master's Degree <input type="checkbox"/> BAR/Board Examination Review	
Other purpose: <input type="checkbox"/> Monetization of Leave Credits <input type="checkbox"/> Terminal Leave	
6.d COMMUTATION	
<input checked="" type="checkbox"/> Requested <input type="checkbox"/> Not Requested	
 JANSALIN, JACOB GLENN F. (Signature of Applicant)	
ON APPLICATION	
7.b RECOMMENDATION:	
<input type="checkbox"/> For Approval <input checked="" type="checkbox"/> For Disapproval due to:	
 ELIZABETH S. QUEVEDO Department of Pure and Applied Chemistry	
7.d DISAPPROVED due to:	
 nts TULIN (Signature) Ident	