

EDGARDO E. TULIN
President

Approved:

ROBELYN T. PIAMONTE
Director NARC

Very truly yours,

As part of our staff development program, we have scheduled a Strategic Planning and Teambuilding activity on June 27 & 28, 2022 in JAM Beach Resort located in Merida, Leyte. On the first day, we aimed to come up with a holistic program proposal on Abaca and other fiber crops research, extension and innovation; revisit the NARC REI Agenda and update the NARC Organizational Structure. The second day will be our teambuilding to rekindle the camaraderie at the center.

In this regard, we are requesting permission that we be allowed to hold the two day activity outside the campus on official time and use the VSU Bus for our transportation free of flat rate. The center will take care of the diesel, per diem of the driver and other related expenses.

Thank you very much and hoping for your continued support to our staff development. Hoping for your favorable action on this request.

Dear Dr. Tulin:

DR. EDGARDO E. TULIN
President
Visayas State University
Visca, Baybay City, Leyte

May 31, 2022

