

VISAYAS STATE UNIVERSITY

Visca, Baybay City, Leyte

PURCHASE ORDER

| Supplier : N. N. ALCALA STORE | | P.O No: STF-2022-03-0119 | | | |
|--|------|---|----------|-----------|------------------|
| Address : Tres Martires Street, Baybay City, Leyte | | Date: March 17, 2022 | | | |
| TIN: 168-331-936-000 | | P.R No.: STF-2021-10-01401 RC | | | |
| Gentlemen: | | Mode of Procurement: NP-Small Value Procurement | | | |
| Please furnish this Office the following articles subject to the terms and conditions contained herein: | | | | | |
| Place of Delivery: VSU-Main Campus | | Delivery Term: FOB-VSU Baybay | | | |
| Delivery Period: Within 30 calendar days upon receipt of P.O. | | Payment Term: As per cost of items delivered | | | |
| No | Unit | DESCRIPTION | Quantity | Unit Cost | Amount |
| 1 | roll | Book cloth, green, approx. 50m/roll XX | 1 | 20,000.00 | 20,000.00 |
| Purpose: For book repairs and office supplies. (G.T. Baro) | | | | | |
| Intended: VSUCL | | | | | |
| Total Amount in Words: TWENTY THOUSAND PESOS ONLY | | | | | TOTAL: 20,000.00 |
| In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day delay shall be imposed. | | | | | |
| Conforme: | | Very truly yours, | | | |
| Supplier's signature Over Printed Name | | EDGARDO E. TULIN President | | | |
| Date | | | | | |
| Fund Cluster: | | ORS/BURS No. : | | | |
| Funds Available: | | Date of ORS/BURS: | | | |
| NICK FREDDY R. BELLO (OIC) Head, Accounting Division | | Amount: | | | |