



DAILY TIME RECORD FOR PART-TIME INSTRUCTORS

Name: JHADI A. CRUZA
Department: ITEEM

For the Month of: NOVEMBER
Year: 2021

Day	AM						PM						Daily Total (hours)
	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	
1													
2	7:00	12:00					1:00	5:30					9.5
3	7:00	12:00					1:00	5:00					9.0
4	7:00	12:00					1:00	5:30					9.5
5	7:00	12:00					1:00	5:00					9
6													
7													
8													
9	7:00	12:00					1:00	5:30					9.5
10	7:00	12:00					1:00	5:00					9.0
11	7:00	12:00					1:00	5:30					9.5
12	7:00	12:00					1:00	5:00					9.0
13													
14													
15	WFH												8
16													8
17													8
18													8
19													8
20													
21	VWPA												8
22													8
23													8
24													8
25													8
26													8
27													
28													
29	7:00	12:00					1:00	5:00					9
30													
31													

GRAND TOTAL 103

I HEREBY CERTIFY on my honor that the above record is a true and correct report on the hours of work performed made daily at the time of arrival(s) and departure(s).

Signature of Part-time Instructor

ELIZA D. ESPINOSA

Printed Name and Signature of Dept. Head