



September 28, 2021

Dr. Edgardo E. Tulin
President
Visayas State University
Visca, Baybay City, Leyte

Thru: Dr. Maria Juliet C. Ceniza
Vice President for Research, Extension and Innovation

Dear Dr. Tulin:

This is to recommend the appointment of **DR ARSENIO D. RAMOS** as **Project Staff Level 2** of the approved VSU research project/study **"Enhancing Livelihoods through Forest Landscape Restoration (ASEM/2016/103)** funded by **Australian Centre for International Agricultural Research (ACIAR)** and **Philippine Council for Agriculture, Aquatic, and Natural Resources Research and Development (PCAARRD)** with an honorarium of Six Thousand Pesos (Php 6,000.00) PER MONTH effective from April 1, 2021 to December 31, 2021 chargeable to (101T 20201050 – 1.92) unless sooner terminated due to lack of funds.

As a Project Staff level 2, he is expected to perform the following responsibilities with appropriate workload unit equivalent:

1. Spearhead in the conduct of field research
2. Participate in data collection and analysis
3. Assist in making reports and carrying out project presentations; and
4. Perform other duties related to the study

In case of any changes in the title, methodology, project site, and /or budget the approval should first be sought from the University President upon recommendation by the concerned College Dean or Center Director and the Vice-President for Research and Extension.

Very truly yours,


ARTURO E. PASA
Project Leader

