

OFFICE OF THE HEAD OF RECRUITMENT, SELECTION, PLACEMENT AND PERSONNEL RECORDS

Visca Baybay City, Leyte 6521-A, Philippines Phone/Fax: 565-0600 local 563-7323 Email Address: prpeo@vsu.edu.ph Website: www.vsu.edu.ph

DAILY TIME RECORD FOR PART-TIME INSTRUCTORS

Name: FAITH SARAH V. NOPAL

For the Month

May

Department: IHK

Year: 2022

Day	AM						PM						Daily
	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	Total (hours)
1													
2	8:00	9:00					1:00	5:00					5
3													
4	8:00	9:00					1:00	5:00					5
5													
6							1:00	3:00					2
7													
8													
9													
10	9:00	11:00					1:00	5:00					6
11	8:00	9:00					1:00	5:00					5
12	9:00	11:00					1:00	5:00					6
13							1:00	3:00					2
14													
15													
16	8:00	9:00					1:00	5:00					5
17	9:00	11:00					1:00	5:00					6
18	8:00	9:00					1:00	5:00					5
19	9:00	11:00					1:00	5:00					6
20							1:00	3:00					2
21													
22													
23	8:00	9:00					1:00	5:00					5
24	9:00	11:00					1:00	5:00					6
25	8:00	9:00					1:00	5:00					5
26	9:00	11:00					1:00	5:00					6
27							1:00	3:00					2
28													
29													
30	8:00	9:00					1:00	5:00					5
31	9:00	11:00					1:00	5:00					6
													90

I HEREBY CERTIFY on my honor that the above record is a true and correct report on the hours of work performed made daily at the time of arrival(s) and departure(s).

Signature of Part-time Instructor

CHARIS B. LIMBO

Printed Name and Signature of Dept. Head

Vision: Mission: A globally competitive university for science, technology, and environmental conservation. Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.

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