



May 2, 2023



Date

REQUEST TO RENDER OVERTIME

The President

Thru: The Vice President for Administration and Finance

This is to request for overtime of the following personnel:

Name of Employee(s)	Date(s)	Job(s) to be Accomplished per Employee
Maria Rhoda A. Salas	May 2-5, 2023 (5:00 P.M.-11:00 P.M.)	To conduct distillation of laboratory samples
Severo A. Cañete		
<div>Requested by:  MARIA RHODA A. SALAS Name Laboratory Aide Position Advanced Research and Innovation Center Office</div> <div>Noted by:  MA. THERESA P. LORETO Name Director Position Advanced Research and Innovation Center Office</div> <div>Approved by: <input type="checkbox"/> with pay <input checked="" type="checkbox"/> without pay DANIEL LESLIE S. TAN Vice President for Administration and Finance</div>		