

# DAILY TIME RECORD

## AMESTOSO, FELIX JOHN T.

(NAME)


For the month of  
**December 1 - 31, 2022**  
 Official hours for arrival and departure  
**8:00AM - 5:00PM**

| Day    | AM   |       | PM    |      | T/U    | Total       |
|--------|------|-------|-------|------|--------|-------------|
|        | IN   | OUT   | IN    | OUT  |        |             |
| 1-THU  | 8:02 | 12:01 | 12:57 | 5:07 | 2mins  | 7hrs 58mins |
| 2-FRI  | 7:56 | 12:00 | 12:58 | 5:11 |        | 8hrs        |
| 3-SAT  |      |       |       |      |        | Off         |
| 4-SUN  |      |       |       |      |        | Off         |
| 5-MON  | 8:11 | 12:09 | 12:54 | 5:09 | 11mins | 7hrs 49mins |
| 6-TUE  | 7:59 | 12:06 | 12:54 | 5:27 |        | 8hrs        |
| 7-WED  | 7:58 | 12:03 | 12:53 | 5:07 |        | 8hrs        |
| 8-THU  |      |       |       |      |        | OB          |
| 9-FRI  |      |       |       |      |        | OB          |
| 10-SAT |      |       |       |      |        | Off         |
| 11-SUN |      |       |       |      |        | Off         |
| 12-MON | 8:06 | 12:01 | 12:58 | 5:12 | 6mins  | 7hrs 54mins |
| 13-TUE | 7:58 | 12:05 | 1:00  | 5:05 |        | 8hrs        |
| 14-WED | 7:55 | 12:01 | 12:48 | 5:03 |        | 8hrs        |
| 15-THU | 7:38 | 12:00 | 1:00  | 5:10 |        | 8hrs        |
| 16-FRI | 8:11 | 12:17 | 1:00  | 5:00 | 11mins | 7hrs 49mins |
| 17-SAT |      |       |       |      |        | Off         |
| 18-SUN |      |       |       |      |        | Off         |
| 19-MON | 8:04 | 12:01 | 12:57 | 5:06 | 4mins  | 7hrs 56mins |
| 20-TUE | 8:09 | 12:02 | 12:55 | 5:02 | 9mins  | 7hrs 51mins |
| 21-WED | 7:56 | 12:00 | 12:55 | 5:01 |        | 8hrs        |
| 22-THU | 7:54 | 12:02 | 12:56 | 5:00 |        | 8hrs        |
| 23-FRI | 8:03 | 12:01 | 12:57 | 5:00 | 3mins  | 7hrs 57mins |
| 24-SAT |      |       |       |      |        | Off         |
| 25-SUN |      |       |       |      |        | Off         |
| 26-MON |      |       |       |      |        | Holiday     |
| 27-TUE | 8:10 | 12:01 | 12:56 | 5:02 | 10mins | 7hrs 50mins |
| 28-WED | 8:12 | 12:02 | 12:58 | 5:02 | 12mins | 7hrs 48mins |
| 29-THU | 8:03 | 12:05 | 12:59 | 5:00 | 3mins  | 7hrs 57mins |
| 30-FRI |      |       |       |      |        | Holiday     |
| 31-SAT |      |       |       |      |        | Off         |

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

  
**FELIX JOHN T. AMESTOSO**

VERIFIED as to prescribed office hours

  
**ELIZA D. ESPINOSA**  
 Department Head  
 Institute of Tropical Ecology & Envi. Mgmt.

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
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