

## INFORMATION & COMMUNICATIONS TECHNOLOGY MANAGEMENT CENTER

2<sup>nd</sup> Floor DCST Building Visca, Baybay City, Leyte, 6521-A PHILIPPINES Telefax: (053)5250140, local 1014

Email:ict@vsu.edu.ph Website: www.vsu.edu.ph

## ICTMC JOB REQUEST FORM

Filled in by the requesting party		Filled in by ICTMC		
Date filed : April 10, 2025		Date received	: _	
Dept./Office/Agency : Agronomy		Received by	: _	(Name and Signature)
Requesting Party : LUXO. ASIO (Name	e and Signature)	Designation/Posit	ion : _	(Name and Signature)
Requesting Dept. Head : (Name	and Signature)			
Please check and specify the nature of Job Requ	uest			
LAN/Internet		Computer		
System/Account Problem		Peripherals (please sp	pecify) _	Returned the molding that
Mobile/PC Registration (MAC	C) <b></b>	Others (please specify): was removed from the LAN wiring at the DA Library.		was removed from the LAN
Accessories Included	Problem(s)			
Parts/Materials/Supplies needed				
	Specifications & Quar	ntity/Units		
Technical Remarks:  1. Returned the molding that was removed from the LAN wiring at the DA Library.				
Inspected by:	Approved by:	С	laimed by:	
ICTMC Technician	SEAN O. VILLAGONZALO ICTMC Head		N:	ame and Signature
Date Signed:	Date Signed:		Date Claimed:	
				-
Vision: A globally competitive university for science, technology, and environmental conservation.  Mission: Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.  Page 1 of 1  FM-UCC-01  v1 09-22-2020  No.				
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	ICTMC COMMENTS & SUG	GESTION FORM		
Filled in by the requesting party				
Service Satisfaction  1. Not Satisfied	Comments/Sugg	estions:		
2. Slightly Satisfied				_
3. Moderately Satisfied		Name and Sig	gnature	
4. Very Satisfied	š.			
5. Extremely Satisfied		=		

Vision: Mission: