



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

DISBURSEMENT VOUCHER

FUND CLUSTER:

☐ MDS CHECK ☐ COMMERCIAL CHECK ☐ ADA ☐ OTHERS

MODE OF PAYMENT

DATE: 7/13/2022

DVD NO.:

PAYEE/OFFICE

ODELO B. BALDOS

TIN/Employee No.

OS/BUS No:

ADDRESS:

VSU, Visca, Baybay City, Leyte

PARTICULARS	RESPONSIBILITY CENTER	MFO/PAP	AMOUNT
REPLENISHMENT OF PETTY CASH FUND for the purchase of supplies and materials as per papers attached amounting to..	SEED BANK C		P 3,818.25
AMOUNT DUE →			P 3,818.25

A CERTIFIED: Expenses/Cash Advance necessary, lawful and incurred under my direct supervision.

DHENBER C. LUSANTA
OIC, Eco-FARMI

B ACCOUNTING ENTRY:

ACCOUNT TITLE	UACS CODE	DEBIT

C CERTIFIED:

- ☐ Cash available
☐ Subject to Authority to Debit Account (when applicable)
☐ Supporting documents complete and amount claimed

SIGNATURE

PRINTED NAME

POSITION

NICK FREDDY R. BELLO
OIC HEAD, ACCOUNTING OFFICE
(Head, Accounting Unit/Authorized Representative)

DATE

D APPROVED FOR PAYMENT:

SIGNATURE

PRINTED NAME

POSITION

DATE

EDGARDO E. TULIN
President

(Agency Head/Authorized Representative)

E RECEIPT OF PAYMENT:

CHECK / ADA NO.:

DATE:

BANK NAME & ACCOUNT NUMBER:

SIGNATURE:

ODELO B. BALDOS

DATE:

PRINTED NAME:

OFFICIAL RECEIPT NO. & DATE/OTHER DOCUMENTS:

PURCHASE REQUEST

Visayas State University

AGENCY

DEPT./OFFICE Eco-FARMI

PR NO.

DATE 7/13/2022

SECTION

SAI NO.

DATE

STOCK NO.	UNIT	ITEM DESCRIPTION	QUANTITY	UNIT COST	TOTAL COST
1	kl	Grower chick feeds	1	42.00	42.00
2	bottle	Castrol GTX, engine oil	1	265.00	265.00
3	kls	Grower feeds	10	38.00	380.00
4	kls	Gallex feeds	2	40.00	80.00
5	sacks	Payment of Empty Sacks	15	15.00	225.00
6	pack	Sando bag	1	65.00	65.00
7	liter	Gasoline	5	87.25	436.25
8	pcs	Garab #7	5	165.00	825.00
9	service	Payment for Land Plowing, service		1,500.00	1,500.00

XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX

Charged to: SEED BANK C

CERTIFIED as to the availability
of appropriation in the amount
of P _____ within
45 days period.

TOTAL

3,818.25

PURPOSE:

For Farm Use.

SIGNATURE

REQUESTED BY

APPROVED BY

PRINTED NAME

ODELO B. BALDOS

EDGARDO E. TULIN

DESIGNATION

Staff, Eco-FARMI

President