



January 12, 2022

DR. EDGARDO E. TULIN

President

Visayas State University

Visca, Baybay City, Leyte

Thru: **Dr. BEATRIZ S. BELONIAS**
Vice President for Academic Affairs
VSU, Visca, Baybay City, Leyte

Dear Dr. Tulin:

I would like to recommend **Dr. LOTIS M. BALALA** as Officer In-charge of the College of Veterinary Medicine (CVM) on January 12 & 13, 2022. During this period I will be on Leave.

As Officer In-charge, she is authorized to discharge the functions of the college, in addition to her regular duties and responsibilities as department head.

Very truly yours,

SANTIAGO T. PEÑA, JR.
College Dean

Conforme:

LOTIS M. BALALA

Head, DVCS

Recommending Approval:

BEATRIZ S. BELONIAS

Vice Pres. for Academic Affairs

APPROVED:

EDGARDO E. TULIN

President