


Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

JOB ORDER

NAME	DESIGNATION	RATE/Day	PERIOD OF EMPLOYMENT		FUNDING/CHARGES	OFFICE ASSIGNMENT	ACKNOWLEDGEMENT
			FROM	TO			
Ana Liza M. Recto	Enumerator and Encoder	P 300.00 / questionnaire	December 1-31, 2021		ViSERDAC 20201050-1.97	ViSERDAC	
Margareth T. Batistil	Enumerator and Encoder	P 300.00 / questionnaire	December 1-31, 2021		ViSERDAC 20201050-1.97	ViSERDAC	

JOB DESCRIPTION:

1. Conduct primary data collection for the project;
2. Manage and encode collected data;
3. Coordinate and work with project staff;
4. Submit receipt of transportation expenses incurred during data gathering;
4. Perform other tasks as required and directed by the project leader.

The said job order shall automatically cease upon expiration as stipulated above, unless renewed. However, services of any or all of the above-named can be terminated prior to the expiration Job Order for lack of funds or when their services are no longer needed. Furthermore, the services rendered hereunder is not considered or will never be accredited as Government service.

Prepared:

Certified as to the existence of Appropriation/Obligation

Requested by:


WENDY C. ENERLAN
Science Research Assistant

NICK FREDDY R. BELLO
OIC Head, Accounting Office

MOISES NEIL V. SERIÑO
Director, ViSERDAC

Certified that appointment is in order and proper:

Recommending Approval:

APPROVED:

JENNIFER E. ANDO
OIC Head, RSPPRO

MARIA JULIET C. CENIZA
Vice President, Research, Extension and Innovation

EDGARDO E. TULIN
President