

Visayas State University
OFFICE OF THE DIRECTOR FOR INSTRUCTION AND EVALUATION
 Visca, Baybay City, Leyte

I, **AIDA L. ESTRERA**, an administrative staff of the Office of the Director for Instruction and Evaluation commits to deliver and agreed to be rated on attainment of the following targets in accordance with the indicated measures for the period **September to December, 2021**.


AIDA L. ESTRERA
 Ratee


MA. RACHEL KIM L. AURE
 Director, ODIE

MFO & PAPS	Success/ Performance Indicator (PI)	Tasks Assigned	Target	Actual Accomplishment	Rating				Remarks
					Q ¹	E ²	T ³	A ⁴	
UMFO 2.	HIGHER EDUCATION SERVICES								
MFO 12	Instruction and Evaluation/ Instructional Materials Development Services								
PI 1.	Additional outputs								
Number of BSCE honor students given certificates		Encoding and printing							
	No. of documents from different Colleges, departments, institute and support units under ODIE and OIMD checked/reviewed for appropriate action by the Head of Instructional Materials Development.	Check and review OBE Syllabus, TOS and Instructional Materials.	10						
	Number of seminars and trainings assisted which conducted by the Office of Instructional Material Development.	Assist seminars and trainings which conducted and facilitated OIMD	1						
					Total points			0.00	