

DAILY TIME RECORD
GONZAGA, ERNESTO A. JR.
(NAME)

For the month of
June 1 - 30, 2024
Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-SAT						Off
2-SUN						Off
3-MON						SL
4-TUE						SL
5-WED	7:59	12:19	12:23	5:08		8hrs
6-THU	8:17	12:14	12:31	5:08	17mins	7hrs 43mins
7-FRI	8:01	12:24	12:38	5:04	1min	7hrs 59mins
8-SAT						Off
9-SUN						Off
10-MON	8:01	12:02	12:11	5:11	1min	7hrs 59mins
11-TUE	7:59	12:02	12:40	5:06		8hrs
12-WED						Holiday
13-THU	7:50	12:21	12:34	5:09		8hrs
14-FRI	7:58	12:12	12:39	5:06		8hrs
15-SAT						Off
16-SUN						Off
17-MON						Holiday
18-TUE	7:50	12:02	12:30	5:03		8hrs
19-WED	8:09	12:06	12:39	5:06	9mins	7hrs 51mins
20-THU	8:09	12:04	12:40	5:27	9mins	7hrs 51mins
21-FRI	8:07	12:19	12:24	5:09	7mins	7hrs 53mins
22-SAT						Off
23-SUN						Off
24-MON	7:56	12:05	12:32	5:21		8hrs
25-TUE	8:14	12:24	12:26	5:10	14mins	7hrs 46mins
26-WED	7:51	12:02	12:06	5:07		8hrs
27-THU	7:49	12:29	12:31	5:09		8hrs
28-FRI	7:58	12:00	12:04	5:24		8hrs
29-SAT						Off
30-SUN						Off

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

ERNESTO A. GONZAGA JR.

VERIFIED as to prescribed office hours

LILIAN B. NUÑEZ

Department Head
Institute for Strategic Research & Development Studies

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