

LIQUIDATION REPORT

LEYTE STATE UNIVERSITY

Agency

No. _____

Date **Feb. 2022**

Responsibility Center Code **DOST-ASTHRDP**

PARTICULARS

Amount

TO LIQUIDATE PETTY CASH ADVANCE for the purchase of urgent office supplies needed at the DOST-ASTHRDP-NSC Office.....

P6,083.29

TOTAL AMOUNT SPENT

6,083.29

AMOUNT OF CASH ADVANCE PER DV

5,000.00

AMOUNT REFUNDED PER OR NO. _____ DTD _____

0.00

AMOUNT TO BE REIMBURSED

1,083.29

A Certified: Correctness of the above data

ROLANDO I. ORACION

Claimant

B Certified: Purpose of travel/ cash advance duly accomplished

VICTOR B. ASIO

Immediate Supervisor

C Certified: Supporting documents complete and proper

NICK FREDDY R. BELLO

Head, Accounting Unit

JEV No. _____