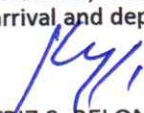


**Daily Time Record (DTR)**Name BEATRIZ S. BELONIASFor the month of December 01-31, 2021Official hours of arrival and departure:  
(Regular Days) \_\_\_\_\_ (Saturdays) \_\_\_\_\_

D A Y	A. M.		P. M.		Undertime	
	Arri- val	Depar- ture	Arri- val	Depar- ture	Hrs.	Mins
1	8:00	12:05	1:00	5:05		
2	8:00	12:05	1:00	5:05		
3	8:00	12:05	1:00	5:05		
4	SATURDAY					
5	SUNDAY					
6	8:00	12:05	1:00	5:05		
7	8:00	12:05	1:00	5:05		
8	HOLIDAY					
9	8:00	12:05	1:00	5:05		
10	8:00	12:05	1:00	5:05		
11	SATURDAY					
12	SUNDAY					
13	8:00	12:05	1:00	5:05		
14	8:00	12:05	1:00	5:05		
15	8:00	12:00	work suspended			
16	TYPHON					
17	TYPHON					
18	SATURDAY					
19	SUNDAY					
20	8:00	12:05	1:00	5:05		
21	8:00	12:05	1:00	5:05		
22	8:00	12:05	1:00	5:05		
23	8:00	12:05	1:00	5:05		
24	8:00	12:00	work suspended			
25	SATURDAY					
26	SUNDAY					
27	8:00	12:05	1:00	5:05		
28	8:00	12:05	1:00	5:05		
29	8:00	12:05	1:00	5:05		
30	HOLIDAY					
31	8:00	12:00	work suspended			
TOTAL						

I certify on my honor that the above is a true and correct report of the hours of work performed, record of which was made daily of the time of arrival and departure from office.

  
BEATRIZ S. BELONIAS  
VP for Academic Affairs

Verified as to the prescribed office hours.

EDGARDO E. TULIN  
University President