



14 March 2023

DR. ALELI A. VILLOCINO

Quality Management Officer

Visayas State University

Visca, Leyte, Philippines

Subject: Complaint regarding Issuance of CAR for Non-submission of Grades

Dear Dr. Villocino,

In connection to the Corrective Action Report¹ that was issued by the Office of the Director for Quality Assurance, the undersigned would like to file a formal complaint for the Issuance of Invalid CAR.

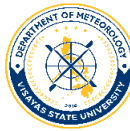
First and foremost, the CAR stated “non-submission of grades”. However, the non-conformance should be stated as “late submission”, nevertheless.

Moreover, based on the records of the faculty, he submitted the grade sheet for **PhSc 119 Meteorology (A699)** on **February 9, 2023**.

Here is a screenshot from the faculty's folders showing that the grade sheet with filename “gradesheet_offer2820.pdf” was generated on February 9, 2023.

Name	Date modified	Type	Size
Assignment 01 Clouds	19/01/2023 11:26 am	File folder	
FCP 2022-23	26/01/2023 6:15 pm	File folder	
Module 1 IM's	08/03/2023 7:18 pm	File folder	
Module 2 IM's	09/03/2023 10:31 am	File folder	
Module 3 IM's	09/03/2023 9:49 am	File folder	
gradesheet_offer2806.pdf	09/02/2023 3:57 pm	Adobe Acrobat D...	87 KB
gradesheet_offer2806_midterm.pdf	22/11/2022 9:14 am	Adobe Acrobat D...	87 KB
gradesheet_offer2820.pdf	09/02/2023 4:31 pm	Adobe Acrobat D...	88 KB
gradesheet_offer2820_midterm.pdf	22/11/2022 9:20 am	Adobe Acrobat D...	88 KB
offer_students_2806.pdf	29/09/2022 5:51 pm	Adobe Acrobat D...	115 KB
offer_students_2820.pdf	29/09/2022 5:54 pm	Adobe Acrobat D...	119 KB
PhSc 119 Assignment 03.docx	19/01/2023 11:53 am	Microsoft Word D...	1,333 KB
PhSc 119 Assignment 03.pdf	19/01/2023 11:52 am	Adobe Acrobat D...	792 KB
PhSc 119 Class Record 1st Semester 22-2...	10/02/2023 4:44 pm	Microsoft Excel W...	81 KB
PhSc 119 Exam Final 22-23 (with answer ...	03/02/2023 6:06 pm	Microsoft Word D...	1,871 KB
PhSc 119 Exam Final 22-23.docx	27/01/2023 7:05 pm	Microsoft Word D...	1,699 KB
PhSc 119 Exam LE01 22-23.docx	10/10/2022 3:53 pm	Microsoft Word D...	1,028 KB
PhSc 119 Exam LE02 22-23 (with answer k...	15/12/2022 5:28 pm	Microsoft Word D...	2,210 KB
PhSc 119 Exam LE02 22-23.docx	06/12/2022 12:04 pm	Microsoft Word D...	1,804 KB

¹ CAR Control No.: CAR-23-115 dated March 7, 2023

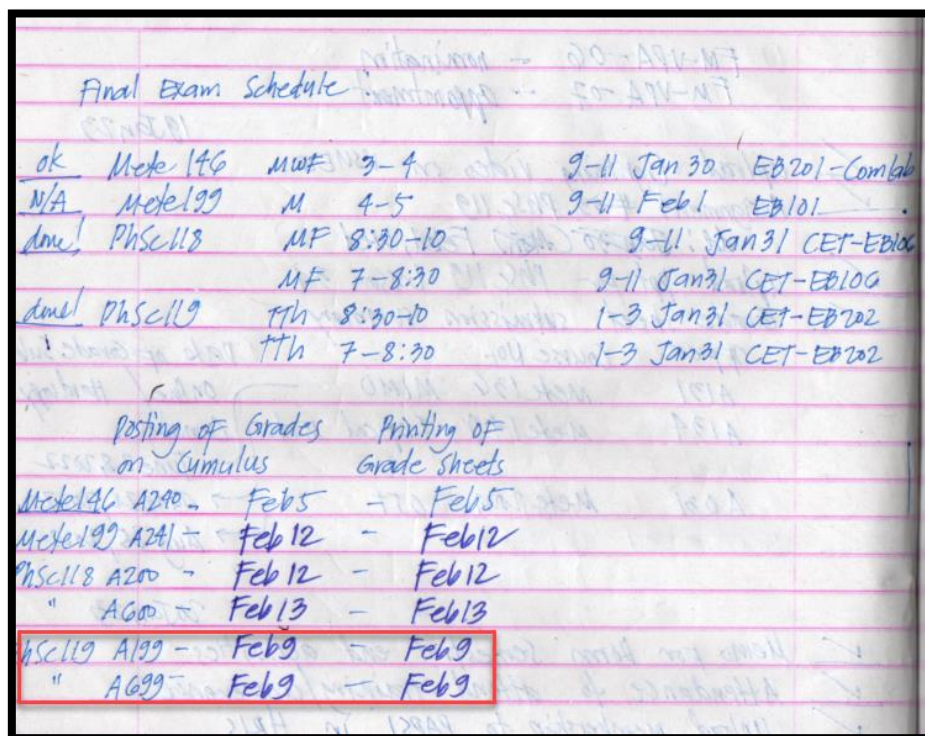


Here is another screenshot showing that the file “gradesheet_offer2820.pdf” is indeed the grade sheet in question.

Subject: PhSc 119 - METEOROLOGY
Class Schedule: TTh 07:00-08:30
Faculty: DANIEL Cristobal LOR
OfferNo: A699
Class Type: LEC
Units: 3.0
Dept: DMet
Room: EB-105Anx

#	Stud ID	Name of Students	Midterm Grade	Final Grade	Completion	Remarks
1	19-1-00760	ARGALLON, ANTON GECERA	3.25	2.75		PASSED
2	20-1-01388	AUGUIS, DESIRÉE DAGANGON	3.00	3.00		PASSED
3	20-1-01846	BAÑIE, ROD JAMES LATORENO	2.50	2.50		PASSED
4	20-1-00241	BERO, NEIL JOHANN DE ROSAS	1.75	1.75		PASSED
5	20-1-00317	BRIONES, ANNABEL NOYRA	3.25	3.00		PASSED
6	19-1-02116	BURDIOS, HAIDE NAYA	3.50	3.00		PASSED
7	20-1-00721	CABAHI, JANNIEN DORA HOYUMPA	2.00	1.75		PASSED
8	19-1-00427	DIAZ, JOSE JOVY NOVIA JR	3.50	INC		INC
9	19-1-01947	GATOC, ROBNEY SON	3.00	3.00		PASSED
10	20-1-00897	GERONA, JOANNA LHYN ABALA	1.75	1.75		PASSED
11	20-1-00404	GILLES, APRIL ANN SACRO	2.00	2.25		PASSED
12	20-1-00562	GULTIANG, ROSE MARIE FLORENTINO	1.00	1.25		PASSED
13	20-1-01714	LAGADO, KYLE WYNDEL REGAÑON	1.50	1.50		PASSED
14	20-1-01668	MAROLOC, STEPHANIE ELA BADINAS	3.00	2.50		PASSED
15	20-1-00970	MACATUAL, KHARISSMA MARTINA CORRO	2.00	1.75		PASSED
16	20-1-02049	MALDA, ANGELIE LAPICEROS	2.50	2.25		PASSED
17	20-1-00104	MANIMOS, REE JAY MATURAN	2.00	2.00		PASSED
18	20-1-01951	MELLEZA, RICARDO	3.00	3.00		PASSED
19	20-1-02000	MONDIA, JUSTIN CASAKIT	2.75	2.75		PASSED
20	20-1-01458	MUSICO, JHANE GAMOLO	3.25	3.00		PASSED
21	20-1-00439	OLLERAS, ROWELYN BANGGA	3.00	3.00		PASSED
22	20-1-00944	PARADO, NIÑO CARL PEREZ	2.50	2.50		PASSED

Furthermore, the faculty has his own logbook where he is monitoring his own tasks and things-to-do, among others. This next screenshot is from that logbook stating that the grade sheet for PhSc 119 (A699) was posted on Cumulus and printed on the same day on February 9, 2023.





From the last screenshot above, it can also be inferred that among the six (6) grade sheets that he has to submit, A699 was among the first he complied.

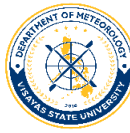
In addition, the department head, Mr. Charlie S. Andan, is also strictly monitoring the submission of grade sheets by his faculty members.

				DEPARTMENT OF METEOROLOGY 1/F Annex Engineering Building Visca Baybay City, Leyte, PHILIPPINES Phone: +63 53 565 0600 local 1106 Email: meteorology@vsu.edu.ph Website: www.vsu.edu.ph		
MONITORING OF GRADE SUBMISSION						
College: <u>College of Engineering and Technology</u>				1 st Sem. 2022-2023		
Department: <u>Department of Meteorology</u>						
Name of Faculty	Offer No.	Course No.	Course Title	Date of Grade Submission		Remarks
				Online (CumulusOne)	Hard Copies	
Daniel C. Lor	A240	Mete 146	Mesoscale Meteorology	Feb 5, 2023	Feb 6, 2023	Submitted
Daniel C. Lor	A199	PhSc 119	Meteorology	Feb 9, 2023	Feb 9, 2023	Submitted
Daniel C. Lor	A699	PhSc 119	Meteorology	Feb 9, 2023	Feb 9, 2023	Submitted
Daniel C. Lor	A200	PhSc 118	Astronomy	Feb 12, 2023	Feb 12, 2023	Submitted
Daniel C. Lor	A600	PhSc 118	Astronomy	Feb 13, 2023	Feb 13, 2023	Submitted
Daniel C. Lor	A241	Mete 199	Undergraduate Seminar	Feb 12, 2023	Feb 12, 2023	Submitted
Charlie S. Andan	A128	Mete 131	Synoptic Meteorology I	Feb 15, 2023	Feb 15, 2023	Submitted
Charlie S. Andan	A210	Mete 145	Principles of Numerical Weather Prediction	Feb 14, 2023	Feb 14, 2023	Submitted
Rolsen R. Lahisores	A236	EC 132	Descriptive	Feb 7, 2023	Feb 8, 2023	Submitted

The reflected submission date on this monitoring sheet is also February 9, 2023 – consistent with the faculty's claim.

In as much as the immediate routing of documents is considered, the faculty actually is wondering why those grade sheets submitted in later dates on February 12 to 13, 2023 were received by the Registrar's Office on time, but A699, which was submitted much earlier, was received by the OUR late.

Lastly, if there is a delay in the receipt of the grade sheet by the OUR, the faculty in question already has no control over it. Again, among all of the six (6) grade sheets the he had to submit, the grade sheet for PhSc 119 (Offering No. A699) was among the first that he already forwarded for signatures.



Hoping that your office will acknowledge this complaint and consider the validity of the evidences provided.

Very truly yours,

DANIEL C. LOR

Faculty, DMet

Noted by:

CHARLIE S. ANDAN

Head, DMet

JANNET C. BENCURE

Dean, CET

Received by:

ALELI A. VILLOCINO

QMO

Date: _____