

September 1, 2023

Dr. Edgardo E. Tulin

President

Visayas State University

Visca, Baybay City, Leyte

Thru: **Dr. Beatriz S. Belonias**

Vice-President for Academic Affairs

Dear *Dr. Tulin*:

This is to recommend the appointment of **Ms. Kleer Jeann G. Longatang** as **Division Head** of the **Terrestrial Ecosystems Division (TED)** of the Institute of Tropical Ecology and Environmental Management (ITEEM), effective September 1, 2023, until December 31, 2023, with appropriate workload units equivalent.

As Division Head of TED, Ms. Longatang will perform the following responsibilities:

1. Assist the ITEEM Director in performing the overall management of the TED;
2. Spearhead the preparation, screening, and implementation of research and extension projects on terrestrial ecosystems;
3. Oversee the implementation of the Institute's Terrestrial Ecosystems Component as embodied in the University's Ten-Year Development Plan;
4. Coordinate with other colleges, departments, and units of the University on activities related to terrestrial ecosystems;
5. Serve as a member of the ITEEM Personnel Committee.

This recommendation supersedes the appointment issued to Engr. Jimmy O. Pogosa as ITEEM-TED Division Head effective January 1, 2023, to December 31, 2023.

Thank you very much for your favorable action.

Very truly yours,

ELIZA D. ESPINOSA

Director

Conformé:

KLEER JEANN G. LONGATANG

Instructor I

Endorsed by:

DENNIS P. PEQUE

Dean, College of Forestry and
Environmental Science (CFES)


Recommending Approval:

BEATRIZ S. BELONIAS
VP for Academic Affairs

Approved:

EDGARDO E. TULIN
President

c c: KJGLongatang
VP, Academic Affairs
Dean, CFES
Head, RSPPRO
ITEEM-file



Vision : A globally competitive university for science, technology, and environmental conservation.
Mission : Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.