


DAILY TIME RECORD
ARRIBADO, JEROME O.
(NAME)


For the month of
November 1 - 30, 2022
Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-TUE						Holiday
2-WED	7:40	12:01	12:54	5:07		8hrs
3-THU	7:52	12:02	12:50	5:02		8hrs
4-FRI	7:57	12:13	12:24	5:18		8hrs
5-SAT						Off
6-SUN						Off
7-MON	7:36	12:01	12:49	5:12		8hrs
8-TUE	7:11	12:02	12:42	5:14		8hrs
9-WED	7:33	12:08	12:34	5:08		8hrs
10-THU	7:22	12:03	12:48	5:35		8hrs
11-FRI	7:58	12:28	12:32	5:00		8hrs
12-SAT						Off
13-SUN						Off
14-MON						OB
15-TUE	7:02	12:01	12:47	5:46		8hrs
16-WED	7:59	12:06	12:28	5:06		8hrs
17-THU	7:31	12:05	12:23	6:01		8hrs
18-FRI						OB
19-SAT						Off
20-SUN						Off
21-MON	7:38	12:00	12:29	5:00		8hrs
22-TUE	6:58	12:02	1:00	5:19		8hrs
23-WED	8:01	12:31	12:33	5:00	1min	7hrs 59mins
24-THU						OB
25-FRI						OB
26-SAT						Off
27-SUN						Off
28-MON	7:47	12:04	12:55	5:15		8hrs
29-TUE	8:00	12:26	12:42	5:01		8hrs
30-WED						Holiday

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.


JEROME O. ARRIBADO

VERIFIED as to prescribed office hours



DHENBER C. LUSANTA
Department Head
Ecological Farm Resource & Management Institute

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