



March 17, 2023

DR. EDGARDO E. TULIN President Visayas State University Visca, Baybay City, Leyte

Through:

DR. ALELI A. VILLOCINO

VP for students Affairs and Services

Dear Sir:

In view of my official travel to Cebu, City may I designate Mr Jay Bansale. to be my Officerin-Charge (NSTP Office) on March 21, 2023 or until my return.

As OIC he is authorized to discharge the functions of the Director of NSTP in addition to her regular duties and responsibilities as NSTP-CWTS Coordinator.

Thank you and more power.

Very truly yours,

JOY A. BELLEN Director, NSTP Office

CONFORME:

JAY BANSALE Faculty, DTE

RECOMMENDING APPROVAL:

APPROVED:

ALELI A VILLOCINO VP for students Affairs and Services

EDGARDO E. TULIN VSU President