



**Request for Appointment of Contractual Employees for  
Research and Extension Project (Renewal)**

November 28, 2022

The President  
VSU, Baybay City, Leyte

Thru: The Academic Personnel Board

Sir:

We wish to recommend the renewal of appointment of the following effective January 1, 2023 until June 30, 2023 or subject to termination anytime due to lack of funds, etc.

- |                           |            |                            |
|---------------------------|------------|----------------------------|
| 1. JACOB, Jovelyn G.      | P20,402.00 | -SRA (RJNA 87.018 S2)      |
| 2. OCON, Felix L.         | P20,402.00 | -SRA (RJNA 87.018 S1)      |
| 3. CINCO, Mark Anthony T. | P20,402.00 | -SRA (RJNA 91.015 S1)      |
| 4. VILLAMOR, Abigail B.   | P14,400.00 | - Sci. Aide (NARC A.III.c) |

This is also to certify that the recommendee met the established qualification standard for the particular position and that the rules and regulations against nepotism are adhered to.

Very truly yours,

**ROMEL B. ARMECIN**  
Director, NARC

Certified as to Availability of  
Allotments/ appropriation:

**ALICIA M. FLORES**  
Head, Budget Office

Personnel Clearance:

**HONEY SOFIA V. COLIS**  
OIC Director, ODHRM

Recommending Approval:

**MARIA JULIET C. CENIZA**  
VP, Research, Extension & Innovation

APPROVED:

**EDGARDO E. TULIN**  
President

Enclosed:  
Center/Department Personnel Committee

**JEDESS MILADEL N. SALOMON**  
Member

**MARY CRIS F. PLEÑOS**  
Member

**LUZ O. MORENO**  
Member

**FELICIANO G. SINON** (On-Leave)  
Member

**ROMEL B. ARMECIN**  
Chairman