

OFFICE OF THE HEAD OF RECRUITMENT, SELECTION, PLACEMENT AND

PERSONNEL RECORDS

Visca Baybay City, Leyte 6521-A, Philippines Phone/Fax: 565-0600 local 563-7323 Email Address: <u>prpeo@vsu.edu.ph</u> Website: www.vsu.edu.ph

DAILY TIME RECORD FOR PART-TIME INSTRUCTORS

Name: MARY ABEGAIL R. MORILLA For the Month of: DECEMBER Department: DLABS Year: AY 2021-2022

Da	AM							PM					
У	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	Total (hours)
1	COLLEGE (COMM 11 and HUMN 11)												,
2													
3							1:00	2:00					1
4	SATURDAY & SUNDAY												
5													
6	COLLEGE (COMM 11 and HUMN 11)												
7	_												
8													
9		•			1	T		T		T			
10							1:00	2:00					1
11	SATURDAY & SUNDAY												
12													
13	COLLEGE (COMM 11 and HUMN 11)												
14													
15													
16													
17	OP Memo No. 133 s. 2021												1
18	SATURDAY & SUNDAY												
19					*	Ŧ		*		T			
20													
21													
22													
23													
24													
25													
26													
27										1 1 1 1 1 1 1 1 1 1 1 1 1			
28													
29													
30													
31													
I HEREBY CERTIFY on my honor that the above record is a true and correct report on the ho												3 ours of	
work performed made daily at the time of arrival(s) and departure(s).													
	JETT C. QUEBEC												
	Signature of Part-time Instructor							Printed Name and Signature of Dept. Head					
ı	Signature of Pant-time instructor Printed Name and Signature of Dept. He												

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