

DAILY TIME RECORD

JOB ORDER

Name: Bethlehem B. Catorce
 Position: Administrative Aide
 For the Period: March 1-15, 2022

Date	Morning		Signature	Afternoon		Signature
	In	Out		In	Out	
1	08:00	12:00		01:00	05:00	
2	08:00	12:00		01:00	05:00	
3	08:00	12:00		01:00	05:00	
4	08:00	12:00		01:00	05:00	
5	SATURDAY					
6	SUNDAY					
7	08:00	12:00		01:00	05:00	
8	08:00	12:00		01:00	05:00	
9	08:00	12:00		01:00	05:00	
10	08:00	12:00		01:00	05:00	
11	08:00	12:00		01:00	05:00	
12	SATURDAY					
13	SUNDAY					
14	08:00	12:00		01:00	05:00	
15	08:00	12:00		01:00	05:00	
16						
17						
18						
19	SATURDAY					
20	SUNDAY					
21						
22						
23						
24						
25						
26	SATURDAY					
27	SUNDAY					
28						
29						
30						
31						
TOTAL	11 Days					

Certified Correct:


CHARIS B. LIMBO
Immediate Superior