



VISAYAS
STATE UNIVERSITY



**QUALITY
ASSURANCE
CENTER**

CORRECTIVE ACTION PLAN

Corrective action	Reference (RFCA No.)	Activities	Resources needed	Person/ Unit responsible	Timeline to implement
Prepare the NSTP Registration Form in the use of Google Form and specify system requirements.	CAR-IQA- NSTP-NC-24- 01	Conduct a meeting for the preparation or making a Google Form for the Registration	Desktop Computer Laptop LCD	Director, CWTS Coordinator, ROTC Commandant, dDRC	August 2025, 3 rd week
Review and monitor the registration process to ensure consistency.	CAR-IQA- NSTP-NC-24- 01	Facilitate or check the online registration if the link is accessible	Desktop Computer Laptop LCD	Director, dDRC	August 2025, 3 rd week

INTERNAL QUALITY AUDIT OFFICE

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