



March 27, 2023

Dr. Edgardo E. Tulin
President
Visayas State University
Visca, Baybay City, Leyte

Thru: **Dr. Beatriz S. Belonias**
Vice President-Academic Affairs
VSU, Visca, City of Baybay

Dear Dr. Tulin:

I would like to designate, **Ms. Gina A. Delima** as officer-in-charge of the Institute for Strategic Research and Development Studies (ISRDS) on March 30-31, 2023. I will attend the CollabDev exit meeting in Inopacan and conduct courtesy call & arrange for data gathering activities in Brgy. Cabintan, Ormoc City respectively.

As OIC, she is authorized to fully discharge the duties and responsibilities of the ISRDS director on the abovementioned date.

Thank you and regards.

Very truly yours,

LILIAN B. NUÑEZ
Director

Conforme:

GINA A. DELIMA
Instructor II

Recommending Approval:

MOISES NEIL V. SERIÑO
Dean, CME

BEATRIZ S. BELONIAS
Vice President-Academic Affairs

APPROVED:

EDGARDO E. TULIN
President