



VISAYAS

STATE UNIVERSITY



OFFICE OF THE DEAN OF STUDENTS

Visca, Baybay City, Leyte, PHILIPPINES
 Telefax:
 Email:
 Website: www.vsu.edu.ph

RISK Monitoring form

Year: 2021
 Office/Unit: OFFICE OF THE DEAN OF STUDENTS

A. KEY RESULT AREA/ACTIVITY/PROCESS

		(3)				(7)	(8)	(9)				(13)	(14)	(15)
ISSUES		RISK	RISK ASSESSMENT SCORE BEFORE MONITORING			RISK PRIORITY NUMBER BEFORE MONITORING	ACTION PLAN (Risks)	Current STATUS (Action Plan)	RISK ASSESSMENT SCORE DURING MONITORING			RISK PRIORITY NUMBER DURING MONITORING	LEVEL OF EFFECTIVENESS OF ACTION PLAN	Recommendation
(1) Internal (Weaknesses)	(2) External (Threats)		(4) SE V	(5) OC C	(6) DE T				(10)) SE V	(11)) OC C	(12)) DE T			
ODS-W1-21-01 Low salary cap for guidance counsellors	ODS-T1-21-01 High salary grade offered in other agencies for RGCs	ODS-RISK1-21-01 Cannot attract more RGCs applicants	3	4	3	36	ODS-APR1-21-01 Crafting policies for affiliation of RGCs assigned to other units	Recruited affiliation of 2 RGCs	3	4	2	24	Slightly effective	Link with professional organizations for advertising vacancies
		ODS-RISK1-21-02 Transfer of RGCs to other agencies	3	2	3	18	Same as above (ODS-APR1-21-02 Crafting policies for offering RGC with academic rank		3	2	2	12		

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		offering higher salary																		
ODS-W1-21-02 Insufficient number of licensed guidance counselors to meet the increasing student population and CMO 9, s2013		ODS-RISK1-21-03 The quality of guidance and counselling services is short-chained	3	4	3	36	ODS-CP1-21-02 Establishment of peer support system (Junior DBGF)	Recruited and trained students core group	2	3	2	12								
		ODS-RISK1-21-04 Welfare services may not be provided on time when needed	2	3	3	18	ODS-CP1-21-02 Establishment of peer support system (Junior DBGF)	same	2	3	2	12								
ODS-W1-21-03 Multi-function of Guidance Counselors that hinders the quality of programs		ODS-RISK1-21-05 Poor delivery of service	2	3	3	18	ODS-APR1-21-03 Request for deployment or recruitment of one Administrator staff to handle non-confidential tasks		2	3	3	18								

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ODS-W3-21-01 Delayed submission of grades or settlement of pending grades on time	ODS-T3-21-01 Possible cut off of externally funded scholarship grant due to delayed submission of requirements	ODS-RISK3-21-01 Delayed granting of scholarship award	3	3	3	27	ODS-APR3-21-01 Coordinate with VPAA for the issuance of a reminder memo for submission of grades on time	Memo was issued by the OVPAA as reminder of the teachers	3	2	3	18	Constant inform the OVPAA of the status of grades	
		ODS-RISK3-21-02 Applicant not awarded	3	3	3	27	Same as above		3	2	3	18	same	
ODS-W4-21-01 Deficient in requirements for renewal of recognition		ODS-RISK4-21-01 The concerned student organization may be given a Probationary Status of recognition	2	2	2	8	ODS-APR4-21-01 Regular follow-up, for submission of documents		2	2	2	8		
ODS-W5-21-01 The office is handled by one person, i.e. the head only, who is burdened and that hinders effective delivery of services		ODS-RISK5-21-01 Poor delivery of service	3	4	3	36	ODS-APR5-21-01 Request for deployment or recruitment of one Administrative staff to assist the Head	No request had been made yet	3	4	3	36	Immediately make a request for additional manpower	
ODS-W5-21-02 No office is provided to student organizations		ODS-RISK5-21-02 Loss of pertinent organizations' records/documents	3	3	3	27	ODS-APR5-21-02 Draft proposal for the incorporation of space for the	An initial feasibility study is drafted	3	3	3	27		

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						student organizations in the LRC								
ODS-W5-21-03 No Student Center established for exclusive use and manage by students		ODS-RISK5-21-03 Conflict of the use of existing venues in the campus	3	3	3	27	ODS-APR5-21-03 Draft proposal for the incorporation of space for the Student Center in the LRC	Same New temporary Student Center is designated	2	2	2	8		
ODS-W5-21-04 Low community outreach programs conducted by student organizations	ODS-W5-21-01 Stringent off-campus activity requirements by CHED	ODS-RISK5-21-04 Difficulty in complying all the requirements on time	3	2	3	18	ODS-APR5-21-04 The OSDS collaborates with the appropriate units in the university to facilitate of community service programs of student organizations (e.g. donations, seminars to be inside the campus, etc)	6 out of 5 activities conducted by student organization related to community service in spite of pandemic	2	2	2	8		
ODS-W6-21-01 Low performing organization		ODS-RISK6-21-01 None recognition of organization	2	2	2	8	ODS-APR6-21-01 Continue regular monitoring of student organization	Done monthly	2	2	2	8		

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ODS-W6-21-02 Uncultivate leadership values		ODS-RISK6-21-02 Mediocrity	2	2	2	8	ODS-APR6-21-02 Develop value restoration program conduct seminars for student organization incorporating VRP in the organization's activities	Materials have been made but no seminar yet conducted	2	2	2	8		
ODS-W7-21-01 The office is handled by the head only who is burdened and that hinders effective delivery of services		ODS-RISK7-21-01 Poor delivery of service	3	3	3	27	ODS-APR7-21-01 Request for deploy or recruitment of one Administrative staff to assist the Head	No request have been made yet	3	3	3	27	Immediately make a letter request	
ODS-W8-21-01 Existing dormitory combined capacity is not sufficient for increasing student population		ODS-RISK8-21-01 Students may resort to staying in not conducive places	3	3	3	27	ODS-APR8-21-01 Propose for accreditation of private dormitories and boarding houses	Not done yet	3	3	3	27	Conduct initial survey	
ODS-W8-21-02 Dormitories and cottages were constructed very long	ODS-T8-21-01 Possible violations on building code requireme	ODS-RISK8-21-02 Electrical wirings are too old that may cause fire	3	3	3	27	ODS-APR8-21-02 Rewiring of all dormitories and cottages	Request is submitted to PPO	3	3	3	27		

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Prepared by:	Reviewed by:	Approved by:
 MANOLO B. LORETO, JR.	ALELI A. VILLICINO	
Date: December 6, 2021	Date:	Date:

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