



May 24, 2022

DR. EDGARDO E. TULIN
President
Visayas State University

Dear Sir Tulin,

This is to respectfully submit to you the proposed budget for the CWTS Program of Expenditures (POE) for 2nd Semester, SY: 2021-2022.

We hope this merit your kind approval

Thank you very much and more power.

Sincerely,


JOY A. BELLEN

Director, NSTP Office and
Coordinator, CWTS

Noted:

Recommending Approval:

ALELI A. VILLOCINO

Vice-President for Students Affairs
and Services

DANIEL LESLIE S. TAN

Vice-President for Admin and Finance

Approved:

EDGARDO E. TULIN
President



**CIVIC WELFARE TRAINING SERVICE
PROGRAM OF EXPENDITURES**
2nd Semester, SY: 2021-2022

A. Appropriation		
Source:		
1. NSTP-CWTS Fee of 952 students at P180.00 per student		171,360.00
2. Less 30% as Contingency Fund		51,408.00
Sub-Total:		119,952 .00
B. Proposed Utilization		
1. CWTS Training Requirement		
a. Office supplies		6,000.00
b. Portable Trolley 15" Speaker with wireless microphone		10,582.00
2. CWTS Services and Supports		
a. Overtime pay for 20 CWTS Training Staff at 1000/months for 5 months		100,000.00
b. Screening of Digital Storytelling Meals for the Staff		3,750.00
Sub-Total		119,952.00

Sincerely,


JOY A. BELLEN

Director, NSTP Office and
Coordinator, CWTS

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EDGARDO E. TULIN

President