



**VISAYAS**  
STATE UNIVERSITY

DEPARTMENT OF  
**ECONOMICS**

July 9, 2025

**DR. PROSE IVY G. YEPES**  
President  
Visayas State University  
Visca, Baybay City, Leyte

Thru: **Dr. Rotacio S. Gravoso**  
Vice President for Academic Affairs

**Re: Request to hire 2 Part Timer**

**Dear Dr. Yepes:**

Warmest greetings from the Department of Economics!

The Department Personnel Committee would like to respectfully request approval from your office for the hiring of two (2) part-time faculty members effective this First Semester of SY 2025-2026.

The two part-timers will handle the courses vacated by Mr. Ian Dave B. Custodio, who is currently pursuing his doctoral degree at the University of Asia and the Pacific, Manila, and by Mr. Karl John Galvez, respectively. Mr. Galvez is pursuing his master's degree and is therefore not yet qualified for a regular rank or item in the university, as per civil service requirements.

Furthermore, some faculty members of the department have reduced workloads, as they carry multiple responsibilities within the university. To mention a few: Dr. Moises Neil Serioño serves as the Vice President for Administration and Finance; Prof. Ernesto F. Bulayog is a member of the Board of Regents and also sits on various university committees. In my case, aside from being the Head of the Department of Economics, I also serve as the Head of the International Affairs and Relations Office (IARO). Similarly, Dr. Allen Glennie P. Lambert leads the Biodiversity Center. In addition, one of our affiliate faculty members, Ms. Mary Cris Pleños, is currently on study leave in pursuit of a Ph.D. program. These circumstances entail a significant amount of work and reduced faculty availability, which further necessitate this request for the hiring of two part-time faculty members.

Attached is the projected workload of the faculty, including affiliate staff, for the First Semester of SY 2025-2026 for your reference.

Thank you very much and hoping for your favorable approval on this request.

Department Personnel Committee:

**ZYRA MAY H. CENTINO**  
Member, DPC

**ERNESTO F. BULAYOG**  
Member, DPC

**LEMUEL S. PRECIADOS**  
Head & Chairman, DPC



**DEPARTMENT OF ECONOMICS**  
Visayas State University, Baybay City, Leyte  
Email: [doe@vsu.edu.ph](mailto:doe@vsu.edu.ph)  
Website: [www.vsu.edu.ph](http://www.vsu.edu.ph)  
Phone: +63 53 565 0600 Local 1024

