

DAILY TIME RECORD

BENITEZ, CECILIO M.

(NAME)

For the month of

June 1 - 30, 2023

Official hours for arrival and departure

8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-THU	7:54	12:06	12:43	5:01		8hrs
2-FRI	7:51	12:04	12:35	5:01		8hrs
3-SAT						Off
4-SUN						Off
5-MON	7:54	12:05	12:51	5:01		8hrs
6-TUE	7:36	12:02	12:40	5:03		8hrs
7-WED	7:55	12:05	7:55		4hrs	4hrs
8-THU	7:54	12:04	12:35	5:00		8hrs
9-FRI	7:51	12:01	1:00	5:01		8hrs
10-SAT						Off
11-SUN						Off
12-MON						Holiday
13-TUE	7:57	12:03	12:48	5:01		8hrs
14-WED	8:01	12:03	12:50	5:01	1min	7hrs 59mins
15-THU	7:57	12:05	12:51	5:00		8hrs
16-FRI	7:52	12:02	12:39	5:04		8hrs
17-SAT						Off
18-SUN						Off
19-MON	7:44	12:04	12:22	5:00		8hrs
20-TUE	7:46	12:03	12:12	5:00		8hrs
21-WED	7:52	12:02	12:43	5:02		8hrs
22-THU						SPL
23-FRI	7:47	12:00	12:57	5:00		8hrs
24-SAT						Off
25-SUN						Off
26-MON	7:47	12:01	12:21	5:01		8hrs
27-TUE	7:48	12:01	12:21	5:01		8hrs
28-WED						Holiday
29-THU	8:00	12:00	12:22	5:04		8hrs
30-FRI	7:50	12:01	12:10	5:03		8hrs

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

CECILIO M. BENITEZ

VERIFIED as to prescribed office hours

ELIZA D. ESPINOSA

Department Head

Institute of Tropical Ecology & Envi. Mgmt.

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