

DAILY TIME RECORD

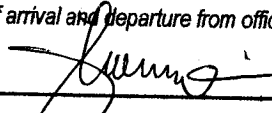
JEDESS MILADIL W. SALAMON
(NAME)

For the month of JANUARY, 2022

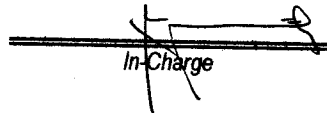
Official hours for arrival (Regular days)
And departure (Saturdays)

D A Y	A M		P M		UNDERTIME	
	Arrival	Depr.	Arrival	Depr.	Hrs.	Mins.
1	SS					
2	SS					
3	8:00	12:00	1:00	5:00		
4						
5	Colonial leave					
6						
7						
8	SS					
9	SS					
10	8:00	12:00	1:00	5:00		
11	8:00	12:00	1:00	5:00		
12	8:00	12:00	1:00	5:00		
13	8:00	12:00	1:00	5:00		
14	8:00	12:00	1:00	5:00		
15	SS					
16	SS					
17						
18	Sick leave					
19						
20	8:00	12:00	1:00	5:00		
21	8:00	12:00	1:00	5:00		
22	SS					
23	SS					
24	8:00	12:00	1:00	5:00		
25	8:00	12:00	1:00	5:00		
26	8:00	12:00	1:00	5:00		
27	8:00	12:00	1:00	5:00		
28	8:00	12:00	1:00	5:00		
29	SS					
30	SS					
31	WFH					
TOTAL						

I certify on my honor that the above is a true and correct report of the hours of work performed, record of which was made daily at the time of arrival and departure from office.



VERIFIED as to the prescribed office hours


In-Charge