



February 1, 2022

Date

Dr. EDGARDO E. TULIN

President

Visayas State University

Visca Baybay City, Leyte

Through: **MANOLO B. LORETO, Jr.**
Dean of Students

Dear Dr. Tulin:

Good day to you!

I am Bryan Earl Tolibao, currently taking up Bachelor of Science in marine biology. I am writing you this letter to ask for your permission to enrol for the second semester of school year 2021-2022. I did not enrol for the second semester of the school year 2020-2021 because I was waiting for the face to face classes to return and was not able to file a leave of absence because I was still having second thoughts about stopping. I was one of the students who enrolled for modular classes back in 2020. At first it was fine but then the department suddenly decided that we transfer to online classes because there is only a few of us on modular. That's when things got really hard. I admit I was overwhelmed by the activities and the frustrations of not being able to participate in most of the virtual meetings. But sir, if you could just give me one more chance, I promise to do better this time.

Respectfully yours,

Bryan Earl Tolibao

Name and Signature of the Student

Isidra G. Tolibao

Isidra G. Tolibao

Name and Signature of Parent/Guardian

Approved for the President:

MANOLO B. LORETO, Jr.

Dean of Students



READMISSION FORM

Student No.	Last Name	First Name	Middle Name	Course & Year
14-1-00822	Tolibao	Bryan Earl	NA	BSMB-2

February 1, 2022
Date

Ma. Theresa P. Loreto
Dean, College of Arts and Sciences
Visayas State University
Visca, Baybay, Leyte

Sir / Madam:

I would like to apply for readmission effective 2nd semester / summer 2021-2022 My last attendance from this University was 1st semester / summer 2020-2021 I was out of school for 2 semesters and 1 summer(s) because of the following reason(s): I was waiting for the face to face classes to return because our internet connection here is not very reliable.

If admitted I promise and pledge to abide by and comply with all the rules and regulations laid down by competent authority in the University and in the College to which I am enrolled.

Bryan Earl Tolibao
Signature of Student

Recommending Approval:

Dean of Student

Approved:

Department Head

College Dean

Certified no financial accountability:

Recorded:

Cashier

MARWEN A. CASTAÑEDA
University Registrar

Distribution of copies: 1 Cashier, 1 Registrar, 1 Dean, 1 Dept. Head, 1 Admissions Office