



August 12, 2022

DR. DILBERTO O. FERRAREN
Vice President for Planning, Resource Generation & Auxiliary Services (OVPPRGAS)
VSU, Baybay City, Leyte

Dear Dr. Ferraren:

My warmest greetings!

This is in reference to your handwritten reply on my communication to you per FM-VSU-03 No. 262 dated August 11, 2022. I appreciate your prompt reply.

I have attached the communications as received by your office last April 29, and May 24, 2022, my letter of confirmation and follow-up letter. Kindly refer to my attachments.

I regret that I can not give in to your request to initially send the letter to the IGP Director and to furnish a copy to our Pavilion since these are your office's outstanding accounts furnished to us by our Pavilion that have passed through the office of the IGP Director.

Your preferential action on this matter is highly appreciated.

Thank you.

Respectfully,

MARIA TERESA A. CRUZ
Head