



INDIVIDUAL FACULTY WORKLOAD

2nd Semester A.Y. 2021 - 2022

NAME OF FACULTY	ACADEMIC DESIGNATION	EMPLOYMENT STATUS
Andan, Charlie S.	Instructor 1	Permanent

I. INSTRUCTION													
A. ACTUAL TEACHING						Class Days (X – Lecture; L - Laboratory)							
Time	Course No.	Descriptive Title	No. of Hrs.	Units/ Subj	No. of Stud's	M	T	W	TH	F	S	RM	WLU**
14:30-16:00	ESci 112	CALCULUS FOR ENGINEERS I	3	3	19	X		X					3.99
14:30-16:00	Mete 132n	SYNOPTIC METEOROLOGY II	3	3	13		X		X				3.99
07:00-10:00	Mete 132n	SYNOPTIC METEOROLOGY II	6	2	13	L		L					5.13
09:00-10:00	Mete 151	WEATHER ANALYSIS AND FORECASTING PRACTICUM 1	2	2	16		X		X				2.66
13:00-16:00	Mete 151	WEATHER ANALYSIS AND FORECASTING PRACTICUM 1	3	1	16					L			2.73
TOTAL													18.50

B. STUDENT ADVISING (Thesis/Special Problem/Case Study, Engineering Project, Practice Teaching, On-the Job Training as requirement for graduation. Mark **check** if adviser, chairman or member. *(Attach separate sheet if necessary).*

B.1 Undergraduate

Names	Adviser	GAC Chairperson	GAC Member	SRC Chairperson	SRC Member	WLU

B.2 Graduate

Names	Adviser	GAC Chairperson	GAC Member	SRC Chairperson	SRC Member	WLU

II. RESEARCH

Title of the Project/Study	Involvement	Date Started	End Date	Research Assistant (with/without)	Honorarium (with/without)	WLU
TOTAL						

Note: List only those with official appointment from the University President.

III. EXTENSION						
Title of the Project/Activity	Involvement	Date Started	End Date	Research/ Extension Assistant (with/without)	Honorarium (with/ without)	WLU
TOTAL						

Note: List only those with official appointment from the University President.

IV. RELATED ACTIVITIES		
1. Other Services Needing Close supervision of an adviser	No. of Students	WLU
A. As Department Head where Thesis/Special Problem/Case Study, Engineering Project, Practice Teaching, On-the Job Training conducted		
B. Academic Adviser (Provide list of students as a separate sheet- refer to document submitted to OUR)		
First Year BS Met Students (refer to doc submitted to OUR)	14	.25

2. Coordination of Classes (for subjects taught by more than two (2) faculty)	No. of Faculty	WLU
Subjects (Course No. & Descriptive Title)		

3. Other activities involving students	
A. Co-curricular activities	
B. Student counselling (example: DBGF, Dormitory Adviser, Organization Adviser)	

4. Committee Involvement (C – Chairperson; M – Member) (Maximum WLU = 5.0)	Department	College	University	WLU
Col Instruction & Curriculum Com		.3		.3
Research, Extension & Innovation (REI) Com	.1	.3		.4
Personnel Com	.2	.3		.5
Dept Web-Publication	.1			.1
Dept Gender & Development	.1			.1
				1.4

5. University Project Involvement	
A. Income Generating Project (IGP: maximum WLU=10)	
B. Other Projects (Not IGP)	

Note: List only those with official appointment from the University President.

6. Other Assignment Approved by the University	
a.	
b.	

Note: List only those with official appointment from the University President.

V. ADMINISTRATIVE DESIGNATION (maximum WLU=18)	
Department Head, effective March 2022	5

SUMMARY OF WORKLOAD		WORKLOAD UNITS
I. INSTRUCTION	Actual Teaching	18.5
	Student Advising	
II. RESEARCH		
III. EXTENSION		
IV. RELATIVE ACTIVITIES	1. Other services needing close supervision of adviser	.25
	2. Coordination of classes	
	3. Other activities involving students	
	4. Committee involvement (<i>maximum = 5.0</i>)	1.4
	5. University Project Involvement	
	6. Other assignment approved by the University	
V. ADMINISTRATIVE DESIGNATION (maximum WLU=18)		5
OVER-ALL TOTAL		25.15

I certify in my honor that the information provided therein are true and correct to the best of my knowledge.

****Will be submitted to OVPAA in three copies. All WLU are taken from the Guidelines in Determining Faculty Workload.***

*****WLU – Workload Unit***

CHARLIE S. ANDAN

Name and Signature of Faculty

Date: _____

Recommending Approval:

CHARLIE S. ANDAN

Head, Department of Meteorology

Date: _____

JANNET C. BENCURE, Ph.D.

Dean, CET

Date: _____

Reviewed by:

NA

MARIA JULIET C. CENIZA, Ph.D.

Vice President for Research, Extension and Innovation

Date: _____

NA

DILBERTO O. FERRAREN, Ph.D.

Vice President for Planning, Resource Generation and Auxiliary Services

Date: _____

Approved:

BEATRIZ S. BELONIAS, Ph.D.

Vice President for Academic Affairs

Date: _____

****For Component Colleges add the DAA and Chancellors under recommending approval***

****For signatories heading two offices, indicate the two positions below the signature to be accomplished in 3 copies***

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