



REQUEST FOR INFORMATION/RECORD

Date: May 13, 2022

Name of Requestor: CARLOS B. MONTAJES
Address: BRGY. MARCOS BAYBAY CITY, LEYTE
Contact Number: 0965 092 3821 E-mail address: —
Proof of Identity: Employment I.D. ID No.: V000634

Requested Information:

Updated service record with inclusive of LAWOP column &
indicate last day of actual service & cause of separation &
should be noted by Head of Office.

No. of copies: 1

Reason & intended use of requested information/document

MATURITY REQUIREMENTS (GSIS)


CARLOS B. MONTAJES

Name & Signature of Requestor/Representative

Action on the request:

Approved:

RYSAN C. GUINOCOR

Director, ODAS and FOI Decision Maker

Evidence of payment: OR No. 0612562 Date: 5/12/22 Amount: 10 /

Disapproved:

RYSAN C. GUINOCOR

Director, ODAS and FOI Decision Maker

Remarks/reason for disapproval: