



December 6, 2022

Dr. Edgardo E. Tulin
President
Visayas State University
Visca, Baybay City, Leyte

Thru: **Dr. Beatriz S. Belonias**
Vice President-Academic Affairs
VSU, Visca, City of Baybay


Dear Dr. Tulin:

I would like to designate, **Ms. Gina A. Delima** as officer-in-charge of the Institute for Strategic Research and Development Studies (ISRDS) on December 12-13, 2022. I will be on compensatory day off (CDO) on the said dates.

As OIC, she is authorized to fully discharge the duties and responsibilities of the ISRDS director on the abovementioned dates.

Thank you and regards.

Very truly yours,


LILIAN B. NUÑEZ
Director

Conforme:


GINA A. DELIMA
Instructor II

Recommending Approval:

MOISES NEIL V. SERIÑO
Dean, CME

BEATRIZ S. BELONIAS
Vice President-Academic Affairs

APPROVED:

EDGARDO E. TULIN
President