



WORK AND FINANCIAL PLAN

ECOLOGICAL FARM RESOURCES AND MANAGEMENT INSTITUTE

Strategic Priority/ Goals	Major Final Output (MFOs)	Action Plan	Key Outputs	Indicative Budget by Year							Responsible Person/ Office	Resources Needed	Total Budgetary Requirement	Source Of Funds	Remarks
				2021	2022	2023	2024	2025	2026	2027					
Research and Innovation Program	Percentage of research outputs published in internationally-refereed of CHED recognized journal within the year	OVPREI-23-APR-01 Request for support staff and deloading of staff													
		OVPREI-23-APR-02 Conduct awareness seminar on selecting journals for publishing and tips for spotting a predatory journal													
	Number of research outputs completed within the year At least 3 research proposals aligned to	OVPREI-23-APR-03 Hire manpower and request for trainings of qualified personnel for existing equipment;	2 At least 1		0.01	0.01	0.03	0.03	0.04	0.04	Eco-FARMI/OVP REI	Computer and internet connectivity	0.16	GAA	

ECOLOGICAL FARM RESOURCES AND MANAGEMENT INSTITUTE

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				2021	2022	2023	2024	2025	2026	2027					
	innovative/emerging technologies	prepare guidelines for use of high precision equipment													
		OVPREI-23-APR-04 Prepare proposal for external funding; request for increase of GAA allocation for RDEI		0.01	0.01	0.03	0.03	0.04	0.04	Eco-FARM/O VPREI	Computer and internet connectivity	0.16	GAA	0.01	
	Number of research outputs in the last 3 years utilized by the industry or by other beneficiaries	OVPREI-23-APR-05 Propose for a separate BAC secretariat for research procurement													
		OVPREI-23-APR-06 Request for positions for research personnel, especially those trained													
		OVPREI-23-APR-08 Request scrap and build higher positions with lower ranks to accommodate													

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		younger and qualified applicants													
		OVPREI-23-APR-07 Identify potential industry partners and initiate linkages and collaborative activities with industry partners													
	Percentage of research outputs identified by in-house evaluators for IP protection are filed within the year	OVPREI-23-APR-09 Intensify campaign or awareness on patent search OVPREI-23-APR-10 Initiate activities to review and assist faculty researchers so as not to violate said provision in RA 8293													

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		OVPREI-23-APR-11 Initiate activities to review and assists concerned faculty researchers so as not to violate procedure and guidelines													
Technical Advisory Extension Program	Number of trainees weighted by the length of training	OVPREI-23-APR-12 Request for increased connectivity bandwidth for RDEI Complex to address unstable internet connectivity	At least 120		0.10	0.10	0.15	0.15	0.20	0.20	ECO-FARMI/OVP REI	Reliable internet connectivity/ communication facilities	0.9	GAA & External Funding	

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	Percentage of beneficiaries who rated the training course/s and advisory services as satisfactory or higher in terms of quality and relevance		At least 90%												
	Number of extension programs organized and supported consistent with the SUC's mandated and priority programs	OVPREI-23-APR-14 Prepare proposal for external funding; request for increase of GAA allocation for RDEI	1		0.50	0.50	0.50	0.60	0.60	0.60	Eco-FARMI/OVP REI	Reliable internet connectivity/ communication facilities	3.3	GAA	
		OVPREI-23-APR-13 Request for dedicated personnel to manage RDMIS such as website development and other digital media platforms (restated)													
Globally Competitive S and T	(Faculty, Staff, and Administrative and Support Staff) Percentage of RDEI faculty and staff are working in good and	OVPREI-22-APR-02 Submit purchase request prior to the	100%		0.01	0.01	0.01	0.02	0.02	0.02	ECO-FARMI/OVP REI/ OVPAF	Power Desktop with licensed OS and applicati	0.09	GAA	

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• Internationalization Future's Thinking	safe working environment through adequate facilities and resources	expected life span of the office equipment										on software			
		OVPREI-22-APR-03 Inventory existing laboratory facilities, utilization and intended clients			0.05	0.05	0.05	0.05	0.05	0.05		Fast and reliable Internet Connectivity	0.03	GAA	
		OVPREI-22-APR-12 Update research centers on call for proposals in upgrading research laboratories			0.05	0.05	0.05	0.05	0.05	0.05			0.3	GAA	
	(Faculty, Staff, and Administrative and Support Staff) Participation per year RDEI faculty and staff to training and personnel development	OVPREI-22-APR-13 Recommend RDEI personnel for formal and non-formal trainings; attendance to conferences and fora	At least 1 training per year		0.1	0.1	0.1	0.1	0.1	0.1	ECO-FARMI/OVPREI	Power Desktop with licensed OS and application software Fast and reliable Internet Connectivity	0.6	GAA	
	Faculty, Staff, and Administrative and	OVPREI-22-													

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	Support Staff) Percentage of employees are promoted, recognized, and rewarded	APR-14 Nominate RDEI personnel to various awards (local, national and international)													
	(Community) Percentage of the target communities' needs on technical assistance, trainings, capacity-building activities are addressed/conducted on time based on requests	OVPREI-22-APR-15 Implement the revisited quality process manual (PM-REI-05) rev Feb 2022	At least 60%		0.10	0.10	0.10	0.10	0.10	0.10	ECO-FARMI/OVPREI	Power Desktop with licensed OS and application software Fast and reliable Internet Connectivity	0.60	GAA	
	(Government, Non-Government, Accrediting agencies and regulatory bodies) Percentage of project reports are submitted on time	OVPREI-22-APR-16 Request meeting with the Head of the Accounting Office on fast tracking of financial reports	At least 85%		0.03	0.03	0.03	0.03	0.03	0.03	ECO-FARMI OVPREI OVPAF	Power Desktop with licensed OS and application software Fast and reliable Internet Connectivity	0.18	GAA	
	Government & Non-government agencies and regulatory bodies) Percentage of	OVPREI-22-APR-17 Request Head of the Accounting Office and	At least 90%												

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	project funds are efficiently utilized	representative to attend during inception meeting													
	Accrediting Agencies Percentage compliant with standards and requirements with accrediting bodies	OVPREI-22-APR-18 Compliance with the quality procedures	100%		0.05	0.05	0.05	0.05	0.05	0.05	OVPREI/ Eco-FARMI		0.30	GAA	

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Process Owner/ Unit Head	Risk Manager	Quality Management Representative	OIC President
Date:	Date:	Date:	Date: Click here to enter a date.

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