

OFFICE OF THE HEAD OF RECORDS AND ARCHIVES

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REQUEST FOR INFORMATION/RECORD

Date: 3-21-22
Name of Requestor: Juanita Monter Caraza
Address: Guadalupe Baybay City Leyte
Contact Number: 09199321053 /09266873E-mail address:
Proof of Identity: DNo.: 13 250355 350 -7
Requested Information: Settlee record
No. of copies:
Reason & intended use of requested information/document For retirement
TERESITA M. PRADO
Name & Signature of Requestor/Representative
Action on the request:
Approved:
RYSAN C. GUINOCOR
Evidence of payment: OR No. 06 0901 Date: 3 21 27 Amount: 20/
Disapproved:
RYSAN C. GUINOCOR
Director, ODAS and FOI Decision Maker
Remarks/reason for disapproval: