



2 May 2023

DR. EDGARDO E. TULIN

President
Visayas State University
Visca, Baybay City, Leyte

Thru: DR. MARIA JULIET C. CENIZA

Vice President for Research, Extension and Innovation

Dear Dr. Tulin:

Good day!

I am requesting from your good office that effective January 2023 to December 2024 **Mr. Charlie S. Andan** a faculty of the Department of Meteorology is the Component Leader of the extension project: **"Sugat: Stories and Science for Sustainability,"** a Sandbox Residency with Arete, without honorarium.

Thank you so much.

Very truly yours,

CHARLIE S. ANDAN

Head, Department of Meteorology

Conforme:

CHARLIE S. ANDAN

Component Leader

Endorsed by:

DR. JANNET C. BENCURE

Dean, Col of Engineering & Technology

Recommending Approval:

MARIA JULIET C. CENIZA

VP for Research, Extension and Innovation

Certified funds available:

N.A. (funding comes from Arete)

ALICIA M. FLORES

Head, Budget Office

Noted:

DR. ANTONIO P. ABAMO

Director, Extension

Approved:

DR. EDGARDO E. TULIN

President

cc: OVPREI-VP; [OVPREI-RPO/ Extension/ Innovation]; Head, Budget Office; Dean of College;
Head of Department; Researcher; RSPPRO