



**CERTIFICATE OF REPRESENTATION  
AND TRANSPORTATION ALLOWANCES  
February 2022**

I hereby certify that the amount of **TEN THOUSAND PESOS (P10,000.00)** representing RATA for the month of January 2022 was fully expended.

I further certify:

- ☐ 1. That the amount was incurred in the performance of my official duties.
- ☐ 2. That I did use any government vehicle within my official station for the said month.
- ☐ 3. That all trips referred to exclude those from home to office and vice versa.
- ☐ 4. That I used government vehicle for \_\_\_\_\_ (indicate here number of travel) official travel within fifty (50) kilometers for January 2022 (previous month).

Submitted by:

  
**ROSA OPHELIA D. VELARDE**

Name of Head

**Director, Research & Development**

Designation