

**DAILY TIME RECORD****EMNACE, IVY C.**

(NAME)

For the month of

**December 1 - 31, 2021**

Official hours for arrival and departure

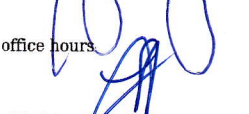
**8:00AM - 5:00PM**

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-WED	C	D	O	LEAVE		Absent
2-THU	7:26	12:40	1:00	5:20		Absent
3-FRI	7:58	12:17	12:24	6:42		Absent
4-SAT						Off
5-SUN						Off
6-MON	8:40	12:08	12:22	5:39		Absent
7-TUE	C	D	O	LEAVE		Absent
8-WED	HOLIDAY					Absent
9-THU	8:16	12:18	12:20	6:46		Absent
10-FRI	8:28	12:14	12:24	8:07		Absent
11-SAT						Off
12-SUN						Off
13-MON	C	D	O	LEAVE		Absent
14-TUE	7:49	12:08	12:29	7:42		Absent
15-WED	8:28	12:18	WORK SUSPENDED			Absent
16-THU	} WORK SUSPENDED					Absent
17-FRI						Absent
18-SAT						Off
19-SUN						Off
20-MON	8:30	12:07	12:15	5:15		Absent
21-TUE	8:35	12:05	1:00	5:31		Absent
22-WED	} LEAVE					Absent
23-THU						Absent
24-FRI	} LEAVE					Absent
25-SAT						Off
26-SUN						Off
27-MON	} LEAVE					Absent
28-TUE						Absent
29-WED	HOLIDAY					Absent
30-THU						Absent
31-FRI	LEAVE					Absent

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.


  
**IVY C. EMNACE**

VERIFIED as to prescribed office hours.


  
**LORINA A. GALVEZ**

Department Head  
Department of Food Science and Technology